



Queensland Section

Naval Association of Australia

Patron in Chief: Her Majesty the Queen

# 67th State AGM/Conference

Stanthorpe 13 & 14 May 2022



**Hosted by the Stanthorpe Subsection  
in conjunction with  
the 80th anniversary of  
the Battle of Coral Sea Commemorations**

*Once Navy, Always Navy*



1. CONFERENCE COMMENCED at 09:30 by State President, Ray Sandford. [Start recording] The Section President invited Vice President Helen Yench to proceed with the introduction and Housekeeping.

**“I would like to acknowledge the Kambuwal peoples, the Traditional Custodians of the land and waterways on which we are gathered today and pay our respects to the Elders, past, present and emerging.”**

Vice President Helen Yench

On behalf of the Section President and the Section Executive, I would like to extend a welcome to you all, to our Sub Sections, Delegates, Affiliate Representatives and Observers.

- a. On behalf of you all I would like to welcome and formally recognize our official guests:
  - i. Commander Fiona Southwood RAN – Senior Naval Officer SED, CO HMAS Moreton
  - ii. Deputy Commissioner Tara Hatzamalis – Dept of Veterans Affairs
  - iii. Shipmate David Manolas - National President
- b. We remember, all members of the Australian Armed Forces, in particular RAN personnel currently serving at home and overseas.
- c. Also, it would be remiss of me, to not remember and continue to acknowledge those Australians currently fighting the invisible enemy that is the Corona virus and where-ever praise and recognize the work of our frontline services who continue to fight the battle.
- d. Our special thoughts to our shipmates who are hospitalized at this time, those members of the Naval Community who have been affected by the event of the last few years and we remember those shipmates who have ‘crossed the bar’ since the 2021 State AGM.
- e. Today, is the 79<sup>th</sup> anniversary of the sinking of the Australian Hospital Ship *Centaur*. *She* was torpedoed without warning by the Japanese on this day in 1943 at approximately 04:00, about 50 miles east north-east of Brisbane. Of the 332 people on board, only 64 survived. Sister Ellen Savage, the only one of twelve nursing sisters on board to survive, though injured herself, gave great help to the other survivors and was awarded the George Medal for this work.
- f. The 3<sup>rd</sup> and 4<sup>th</sup> of May this year marked the 80<sup>th</sup> anniversary of the Battle of the Coral Sea **It was the first-time during World War II that the Japanese experienced failure in a major operation.** We will commemorate those lost tonight at the Wreath Ceremony and celebrate the friendship bonds between Australia and the United State of America which were forged and continue from that battle.

This AGM reaffirms the support and assistance of the Naval Association of Australia to all serving and former members of the RAN and their families.

2. RECITAL OF THE NAVAL ODE – State Vice President Rudi Bianchi

They have no grave but the cruel sea,  
No flowers lay at their head,  
A rusting hulk is their tombstone,  
A 'fast on the ocean bed

They shall grow not old as we that are left grow old,  
Age shall not weary them, nor the years condemn,  
At the going down of the sun, and in the morning,

WE WILL REMEMBER THEM

Lest we forget

3. PLEDGE OF LOYALTY – State Secretary, Kaye T. Morgan

*‘The sixty-seventh Annual General Meeting of the Naval Association of Australia, Queensland Section Incorporated, assembled in Stanthorpe and via Video Link, humbly and respectfully request Her Most Gracious Majesty, Queen Elizabeth II, to accept our fervent and devoted Loyalty.’*

4. Opening of the AGM – Vice President Helen Yench.

- a. OFFICIAL OPENING – 2022 NAA QUEENSLAND SECTION ANNUAL STATE AGM Vice President Helen Yench invited Shipmate David Manolas to open the AGM and provide his address to the AGM.
- b. Vice President Bianchi responded to David Manolas for opening the AGM address the members.
  - i. Vice President Rudi Bianchi said

AGM Addresses

Vice President Helen Yench introduced the following Guest Speakers

- ii. Commander Fiona Southwood RAN – Senior Naval Officer SED, CO HMAS Moreton
- iii. Deputy Commissioner Tara Hatzamalis - DVA
- c. Vice President Rudi Bianchi thanked the Guest Speakers

5. Morning Tea. 10:35 – 11:00

6. CONFERENCE PROCEDURES – Secretary Kaye T. Morgan

- a. I would now like to draw the Delegates’ attention to some procedural matters:
  - i. All motions and amendments are to be moved through the Chair. If you wish to have a matter discussed,
    - 1. first move the motion.
    - 2. Once the motion has been seconded, the matter may be addressed.  
This is to ensure that all delegates are aware of the matter you wish the AGM to consider.
      - a. When you are recognized by the chair and
      - b. before moving a motion,
      - c. speaking for or against a motion, or asking or responding to a question on a motion, please
      - d. state your Name and your Sub-section or Affiliate clearly so that your contribution may be recorded correctly in the minutes.
  - b. If you have not been recognized by the Chair and wish to talk, please leave the room, or mute your microphone.

7. Roll Call of State Executive Members, Sub Section Delegates, Affiliates, Observers and Guests.

Assistant Secretary, Patricia Nuss.

STATE EXECUTIVE and Staff Volunteers	
President	Ray Sandford
Vice President	Helen Yench
Vice President & Ceremonial	Rudi Bianchi
Vice President & Wellbeing	Peter McDermott - Video
Vice President & Membership Registrar	Marg Dean
Secretary	Kaye T. Morgan
Treasurer	Steve Zahra
Assistant Secretary	Patricia Nuss
Assistant Treasurer & Office Administrator	Sandy Sandford
ANC Coordinator	Vacant
Hospital Visitation	John King
Chaplain	Canon Gary Harch - Apology
Media Coordinator	Jayne Keogh - Apology
Facebook Coordinator	James O'Connor

SUB SECTION DELEGATES	
Bayside	
Bribie Island	
Bundamba	
Beenleigh	John King
Capricornia	
Coral Coast	Sandy Sandford
Darling Downs	
eFleet	James O'Connor
Fraser Coast	Danny Meredith and Sue Meehan
Gold Coast	Ken Heath and John Spooner
Greenbank	
Ipswich & West Moreton	Phil French and Russell French
Navy Women	Julie Blinkhorn
Pine Rivers	Pat Ringold, Gus Dundas and Ron Carroll
Redcliffe	
Sandgate	Darby Ashton and Daryl Neild

Stanthorpe & District	Norm Gale and Helen Gale
Sunshine Coast	George Mock
Townsville	

National Representative	David Manolas - National President
	Glen Williams – National Web site Manager/Membership Registrar
Official Guests	CMDR Fiona Southwood RAN
	Deputy Commissioner Tara Hatzamalis
	Lieutenant Katrina Nemeth ANC– CO TS Kookaburra
	Shane Bourke - DVA
OBSERVERS	Jenny Rathbone – Navy Women
	Wendy and Dave Siebrecht

Confirmation by Membership Registrar: Margie Dean

All subsection delegates are confirmed as financial to 31st December 2021.

#### 8. APOLOGIES

	<b>Her Excellency the Hon Dr Jeannette Young PSM</b>
	Mr. Bart Mellish – Assistant Minister to the Premier for Veterans' Affairs
	Kirrily McGill
Section Chaplain	Canon Gary Harch
Grants Coordinator	Russ Adams
Navy Women	Judy Prewett

Motion by Assistant Secretary State, seconded by <input> that apologies be accepted.

All in Favour.

CARRIED/Not Carried

9. Minutes of the 66th State Conference, [as distributed] hosted by the State Executive at Kedron Wavell Service Club are attached and are tabled as read.

Motion by Section Secretary Kaye Morgan, seconded by eFLEET that the Minutes of the 66th State Conference be accepted.

All in Favour.

CARRIED/Not Carried

10. BUSINESS ARISING from the previous minutes.

11. Lunch 12:30 - 13:15

12. EXECUTIVE REPORTS

a. Attendance of Executive Members at State Executive Meetings.

A quorum plus was achieved for each Executive Meeting in 2021

Due to Covid-19 and the fact that most meetings have been via Zoom this report has not been completed this year.

b. State President's Report. Fully circulated prior to meeting.

I am pleased to present my report for the year ending 31 December 2021 to the AGM.

Throughout the agenda you will note highlights and achievements in what has been a challenging year. In true Navy spirit our members have accepted the covid challenge with resilience, courage and humor.

Shipmates, 2021 has been another year of challenges.

In true Matlow spirit, NAAQLD has accepted the time and place we find ourselves in.  
Focusing on what we can be do, and not what we cannot do!

The continuous focus on the 4 Pillars underpins and guides our decision making.

The ongoing and ever-increasing demand for care highlights the ongoing need for support, not only in the former Navy community, but in the community at large.

Aged Veterans remain one of the most in need of support.

Especially as the line connecting DVA and MY AGED CARE can become a little bleared from time to time.  
NAA QLD has contributed to and participated in the terms of reference to the Royal Commission into ADF suicide, the review of Transition Authority, participating in the DVA communication forum and QLD RSL ESO forum.

I was fortunate to be invited to share the NAAQLD view on retrospective transition with the office of Minister Andrew Gee on three occasions.

While CARE remains our greatest focus, Commemoration is arguably our greatest success and membership remains our greatest concern.

As an ongoing process NAAQLD regularly review the membership landscape. At the high-water mark of our membership, we had 34 active Sub Sections.

At the close of business 30th Dec 2021 there were 21 Sub Sections.

Despite our best efforts, two are in the process of being wounding up. The rest are struggling to appoint executive committees, attract members and find their true north.

AT the time of writing, there are no nomination for the position of Section President, to be nominated at this AGM.

NAAQLD has reached out to several kindred spirits, former RAN associations and branch organisations with the offer of affiliation at little or no cost. It appears that our offers have not been taken up!

Three strong themes come through:

The need to be community facing, opening our membership to other ESO's or kindred spirits within our Sub Section postcode or neighbourhood. Redefining the NAA membership bylaws and constitution to accept changing membership status. Reaching out to younger veteran ESO's as affiliates or members.

The need for NAA to become financially independent, attracting funding from a source other than our members.

Without doubt the most damning finding is the NAA image and visibility. Most obvious is the lack of endorsement and recognition by the RAN. Navy care website visibility when paying off and lack of visibility within the transitions process. The lack of reference and direction to NAA by the reservist community. The inability to attract office bearers is of concern.

As I look around the room, I am looking at the same faces I saw when I came to the presidency 6 years ago. I would like to thank the membership for their efforts within the community which have resulted in a positive impact.

The communication network has become an integral part of the 4 pillars.

I am acutely aware of the challenges all ESO and Not for Profits are confronted with.

My question is what do we do? Bearing in mind the NAA constitution is not binding, NAAQLD is governed under the QLD incorporation act! However, there is significant value in the NAA brand.

You will note within the reports of this agenda the success outweighs any perceived shortcomings. I will let the reports speak for themselves.

I would commend the work of the State Executive, who have personal challenges through the year, most of which are not publicly broadcast.

On behalf of the State Section I wish to recognise Sandy Sandford and Jim O'Connor who have held the fabric of the State Section together.

Jayne Keogh's public relations efforts have put NAAQLD front of mind not only in the ESO world but has also captured focus of the general community.

Motion by Ray Sandford that the State President's Report be accepted.  
seconded by <input>

All in Favour.

CARRIED/Not Carried

c. State Treasurer's Report and Audit Report

Thanks to all the NAAQLD Committee and volunteers for their assistance during the year and a special thanks to Sandy Sanford for without her this job would be very difficult.

Attached to the Agenda is the auditor's report for FY 2021.

This year we received the ANZAC Day Trust - ADT and ADT Covid 19 grants totaling \$9461.05. This has been very well received as it assists us financially in 2022. We will be submitting a fresh application for ADT 2022 in May. All sub-Sections should apply for assistance via ADT, if unsure of what to do, do not hesitate to contact me or ADT Secretary via email at [secretaryadt@premiers.qld.gov.au](mailto:secretaryadt@premiers.qld.gov.au) or by telephone on 07 30039439.

If re-elected as Treasurer I look forward to working with all committee members and volunteers over the next year.

Account Balances as of 31 March 2022.

Transaction Account     \$14,570.20

Society Account         \$19,910.93

Term Deposit             \$61,662.17

Motion by Steve Zahra,

That the Financial Report for the year ended 31 December 2021 be approved and accepted.

seconded by eFLEET

All in favour.

CARRIED/Not Carried

Motion by Steve Zahra,

That the Delegates approve the signing of the Financial Report and the Committee Members Representation Letter to be sent to the Auditor

seconded by eFLEET

All in Favour.

CARRIED/Not Carried

Motion by Steve Zahra,

That the Delegates confirm that the reports were made available to members before the Annual General Meeting.

seconded by eFLEET

All in Favour.

CARRIED/Not Carried

Motion by Steve Zahra,  
That the Auditor's Independence Letter and Auditor's Governance Letter for the year ended 31 December 2021 be received.

seconded by eFLEET

All in Favour

CARRIED/Not

Carried

13. Supplementary Reports as attached to the agenda are taken to be read.

Further reports will be tabled as read with one Mover and Seconded to accept them all at the end.

a. Care Coordinator – Peter McDermott

Finalising the years' wellbeing contributions from our Support Officers/Advocates has been an encouraging exercise, an exercise that has lifted our previous base level to what it is now. Significant increases have been seen right across the board.

Otherwise, I have nothing outstanding to report since the previous Council meeting in October 2021.

The expectation that the opening of the borders would have a direct impact on our immediate future wellbeing work, particularly that relating to hospital, nursing home, and some home visits has been fulfilled. All we can do is follow the Queensland Health mandates, and in particular look after ourselves and our elderly disabled veterans. Actions since the previous meeting;

- Early December I attended the National Dementia Alliance Forum by Zoom, where I took an active part in its' agenda. I was also invited to sit in on a routine meeting of the Kiama Dementia Friendly group. This is about growing our local chapter here in Hervey Bay.
- Assisted (along with one other Fraser Coast Sub-section member) to help TS Krait ANC staff pack up at the local TAFE room where they are permitted to operate. Although the move is only to another building in the TAFE complex, it is still time consuming and relatively hard work, and must be done.
- I have already issued the first edition of our NAAQ newsletter "Wellbeing Wisdom" and have the 2<sup>nd</sup> edition all but ready to go.
- Locally, over the Xmas period, I took the opportunity to invite three of our veterans to attend Christmas lunch with my family. Regrettably, they all declined. I might add that this is not the first time that I have made this offer, the difference being I managed to attract only one attendee in the past (Thanks to Steve Zahra). On another occasion my granddaughter & I provided home delivery of Christmas lunch to one veteran with an offer for 2021 declined.
- Our sub-section also catered for three of our disabled veterans (and their respective carers) at our Christmas party held at the Hervey Bay RSL. It is my hope to increase this number in the future.
- Lastly, I have requested information regarding Level 3 Welfare Advocate training. Nothing to report to date.

## Care [Wellbeing] Report

Vice President Peter McDermott

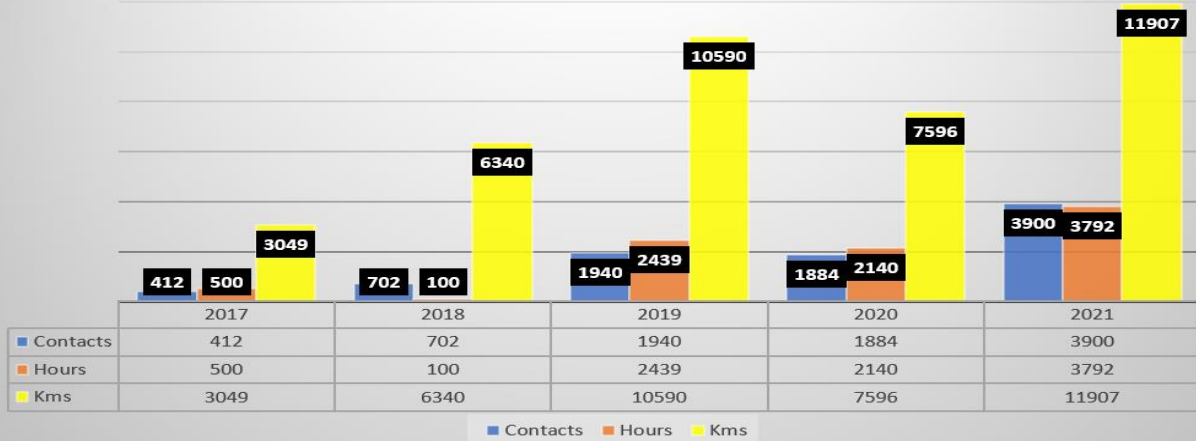
### ACTION PLAN

- Communicate with all Sub-sections
- Determine wellbeing participation (amongst sub-sections)
- Develop a register of Wellbeing support officers (WSO's) and Advocates
- Provide a Letter of Authority to all advocates
- Maintain contact with the wellbeing team
- Provide relevant wellbeing information right across the Section
- Train an Advocate Training Mentor
- Provide all WSO's with a copy of the Support Officers' handbook
- Increase the number of Sub-sections reporting wellbeing stats by 25% in the first year
- Develop a Community of Interest, or equivalent, for NAAQ

### Achievements

- Successfully run wellbeing from remote
- Increased the wellbeing participation to 60%
- Trained an advocate mentor
- Developed an Excel spreadsheet to collate wellbeing data so as to report to Section executive and others
- Developed an electronic filing system for NAAQ wellbeing
- Produced the NAAQ newsletter "Wellbeing Wisdom"

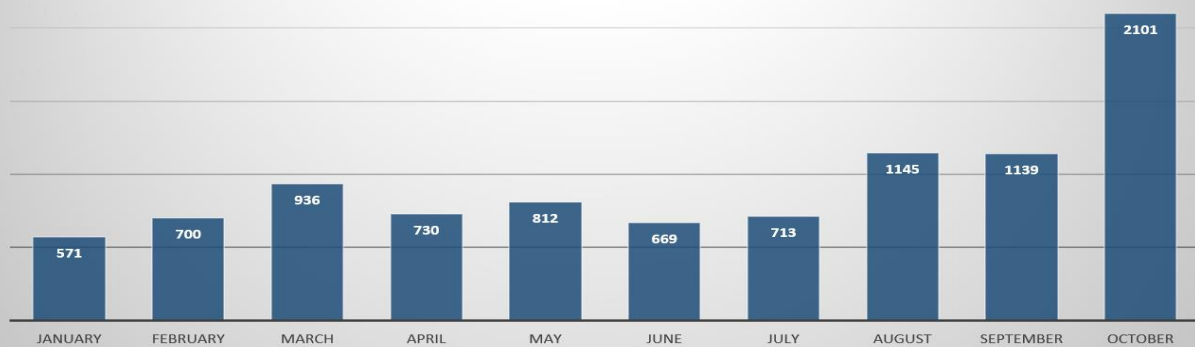
## Provided Service



## Visits and Phone Contacts



## KMS Travelled





**NAVAL ASSOCIATION OF AUSTRALIA**

**Queensland Section INC**

## **The Good Buzz**

As a senior veteran, if you have a Gold or a White Card, you may be eligible for many services designed to assist you in maintaining your wellbeing.

If you do not have a Gold or a White Card, you may be eligible for one

. The Good Buzz list some services and details some ways to access them.

## *Once Navy, Always Navy*



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**Queensland Section INC**

### **Helping you at home**

**The Veterans Home Care Programme provides:**

- domestic assistance
- personal care
- safety-related home and garden maintenance
- respite care (in-home, residential, and emergency)

**To be considered for the above services you will need to have an assessment, To arrange one, call a VHC Assessment Agency on 1300 550 450**



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**Helping you at home by providing nursing support**

**The Community Nursing Programme The programme provides:**

- medication management
- Wound care
- hygiene

To receive these services, you will need to see a health professional for a referral to a community nursing agency. This could be your GP, a nurse, or a VHC Assessment Agency. You can also be referred by a treating hospital doctor or a hospital discharge planner.



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**Other services that may be available to you :**

- aids, equipment and modifications to help you in the home.
- see through the Rehabilitation Appliance Program (<https://www.dva.gov.au/health-and-treatment/care-homeor-aged-care/equipment-and-modifications-you-and-yourhome>) series.



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### Other services that may be available to you :

- medical and allied health services to support you
- See through (<https://www.dva.gov.au/health-and-treatment/injury-or-health-treatments/healthservices>)



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### Other services that may be available to you :

- transport to allow you to travel to medical appointments and medical treatment
- See through (<https://www.dva.gov.au/health-and-treatment/local-or-overseas-medical-care/travel-treatment>)



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Other services that may be available to you :

- Mental health support
- See through (<https://www.dva.gov.au/health-andtreatment/injury-or-health-treatments/mental-healthcare/mental-health-support-services>) services and counselling through Open Arms – Veterans & Families Counselling (formerly VVCS) (<https://www.openarms.gov.au/>)



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Other services that may be available to you :

- a range of information sources to help veterans and their families learn more about the services available. Resources include books (available online or in hard copy), a video, and a webinar series.
- See the DVA website (<https://www.dva.gov.au/health-andtreatment/care-home-or-aged-care/aged-careresources>)

New look.  
Same benefits  
and entitlements.



## NAVAL ASSOCIATION OF AUSTRALIA

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### AGED CARE

**One thing you need to know!**

**ALWAYS SEEK EXPERT FINANCIAL ADVICE BEFORE ENTERING AGED CARE  
IT IS A VERY COMPLEX AREA THAT REQUIRES DETAILED SPECIFIC KNOWLEDGE**



## NAVAL ASSOCIATION OF AUSTRALIA

Queensland Section INC

The Federal Government introduced a new aged care in 2014.

There are two main areas in the new aged care system.

1. Home care – specifically designed packages that assist people to stay comfortably and safely within their own home – Talk to agencies that provide in-home care to develop a tailored range of packages
2. Residential Aged Care – entry into an aged care facility.

**ALWAYS SEEK EXPERT INDEPENDENT FINANCIAL ADVICE BEFORE ENTERING AGED CARE IT IS A VERY COMPLEX AREA THAT REQUIRES DETAILED SPECIFIC KNOWLEDGE**



## NAVAL ASSOCIATION OF AUSTRALIA

Queensland Section INC

### The final message

**Always try and get independent financial advise from a financial advisor that specialises in aged care prior to going into residential aged care.**

*Once Navy, Always Navy*

### Provisional Access to Medical Treatment Program (PAMT)

- **Get treatment while you wait on a claim**

Last updated: 9 August 2021

- DVA will pay for your treatment for certain conditions before we have accepted liability for them.
- This means that you don't have to wait for us to approve your claim before you can access treatment that we fund.

## The Program

To access the PAMT program, you need to submit your claim for one or more of the listed conditions before 30 June 2022. You will be able to access treatment under the program until 31 December 2022, or your claim is determined, whichever occurs first.

## Eligibility

You may be eligible if you have submitted a claim for one or more of the 20 specified conditions under either the:

- [Safety, Rehabilitation and Compensation \(Defence-related Claims\) Act 1988 \(DRCA\)](#)
- [Military Rehabilitation and Compensation Act 2004 \(MRCA\)](#).

**You must have submitted your claim between 18 June 2017 and 30 June 2022.**

The program is open to:

- former ADF members
- part-time reservists
- cadets
- declared members.

Who is not eligible

**You are not eligible if you submitted a claim under the [Veterans' Entitlements Act 1986 \(VEA\)](#).**

## The conditions

PAMT enables you to access treatment for the following 20 most commonly accepted conditions while DVA assess your claim:

<b>Achilles tendinopathy and bursitis</b>	<b>chondromalacia patella</b>
<b>cut, stab, abrasion and laceration</b>	<b>dislocation</b>
<b>Fracture</b>	<b>internal derangement of the knee</b>
<b>intervertebral disc prolapse</b>	<b>joint instability</b>
<b>labral tear</b>	<b>lumbar spondylosis</b>
<b>non-melanotic malignant neoplasm of the skin</b>	<b>osteoarthritis</b>
<b>plantar fasciitis</b>	<b>rotator cuff syndrome</b>
<b>sensorineural hearing loss</b>	<b>shin splints</b>
<b>solar keratosis</b>	<b>sprain and strain</b>
<b>thoracic spondylosis</b>	<b>tinnitus</b>

## Access to PAMT

Once you have submitted a claim under either or both the DRCA or the MRCA, DVA will write to you about the program and send you a 'Treatment confirmation' form.

You must present the form to your GP, who will determine if your injury or illness is related to one or more of the conditions covered.

If it is, your GP will complete the form and send a copy to us. You will be given the original form for your own records.

You will then be able to access treatment under PAMT until:

- DVA either accept or decline your claim (make a determination)
- your application for reconsideration or review is finalised
- 31 December 2022 (the end of the program).

## If DVA accept your claim

If DVA accept your claim, you will move to normal DVA arrangements. There will be no disruption to your treatment.

DVA will send you a letter with the support, services and compensation that may be available to you. DVA will issue you with a [Veteran White Card](#) if you don't have one already. This card will cover the cost of your care.

You should check that your provider accepts the Veteran White Card before they treat you.

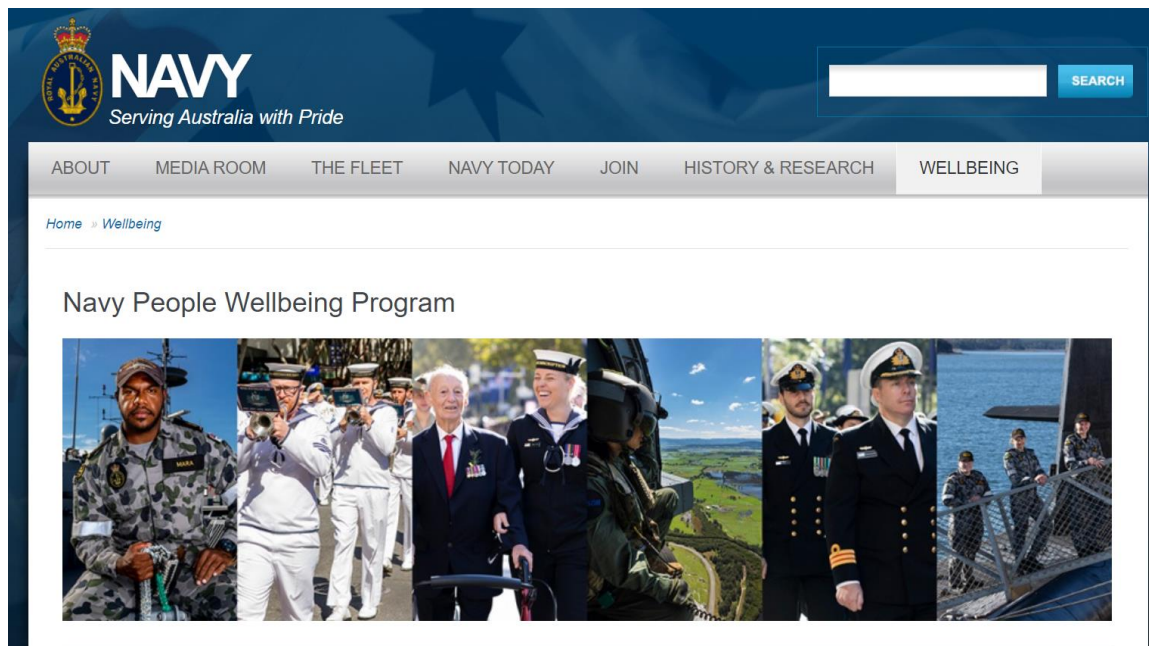
## If DVA do not accept your claim

If DVA do not accept your claim, you may choose to appeal that decision. Your treatment during the appeal period will also be covered under the program.

If your claim is not accepted and you do not appeal, your entitlement to treatment under the program will cease. You should discuss further treatment options with your GP.

**DVA will not ask you to pay back the costs of care while we were assessing your claim.**

Of great concern to the Section Executive is that the Naval Association of Australia does not appear anywhere within the Navy's website under "Navy People Wellbeing Program". So how do the serving members learn about the Naval Association? On your behalf the State Executive at the last Section Council Meeting move that this matter should be addressed by the National Council.



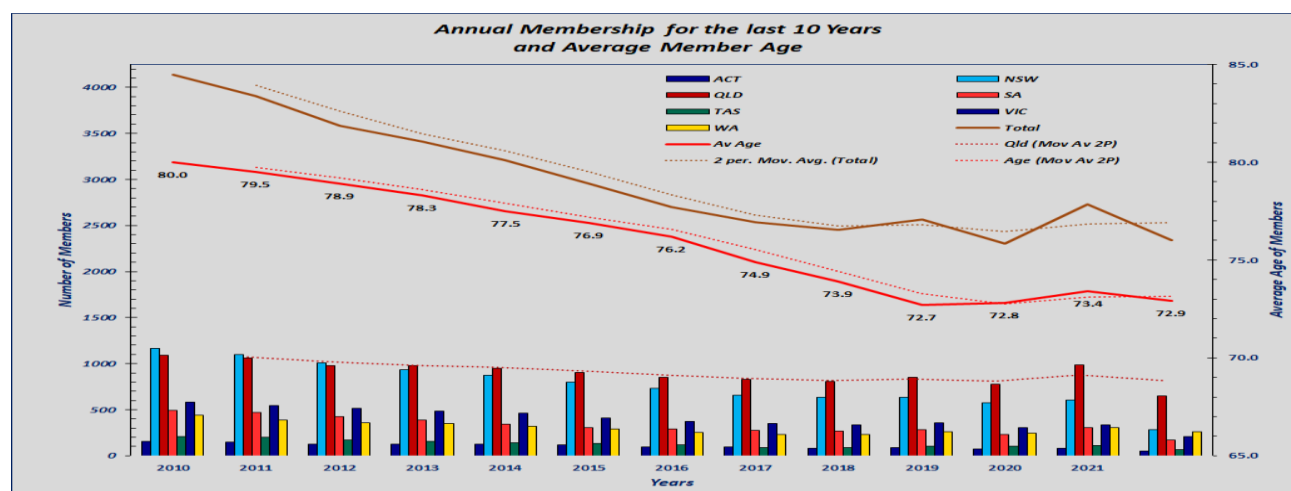
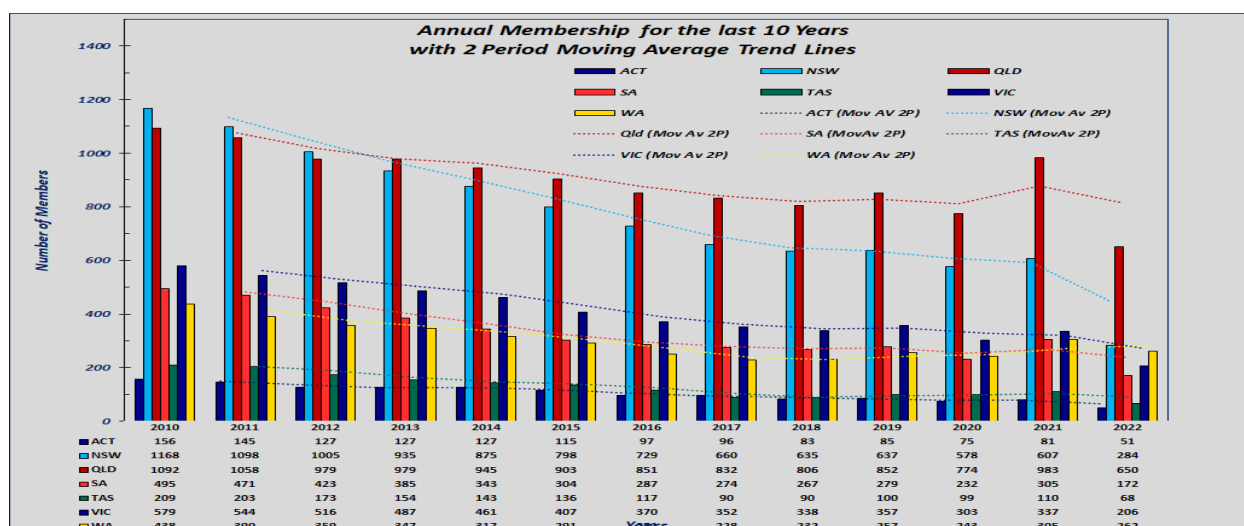
- b. Commemorations Coordinator – Vice President Rudi Bianchi
  - i. Our monthly services at the statue site have been a great reward for all the Committee whose efforts have made them possible. It has been a successful combined effort.
  - ii. The Section Executive would also like to mention the great efforts of the Subsections around the state which combined accounts for 30 plus commemorate ceremonies
  - iii. Special mention must go to Jayne Keogh whose research into the various events has helped make them a success.
  - iv. A big thank you to Russ Adams who ensures that not only have we something to sit on but also something to sit under. This monthly service can only grow, and I can assure you we in the N.A.A. (Qld) are extremely proud of it.
  - v. Monies for the refurbishment of the HMAS Swan mast have been received and that action is in the making.
  - vi. Sadly due to Covid and the uncertainty of the proposed site due to Olympic plans the Navy Womens Memorial has not progressed well.
  - vii. However, under no circumstances has it been shelved, or it ever will be.
  - viii. Most Navy units did descend on the Ship-Inn Hotel post ANZAC Day 2021 march. ....Rudi Bianchi
- c. Membership Registrar – Vice President Margie Dean [membership@navalassocqld.org.au](mailto:membership@navalassocqld.org.au). Currently we have
  - i. Total Membership 1,227
  - ii. Deceased 20

All Sub-sections are requested to ensure that their Members' personal details are up to date with the State Membership Registrar [membership@navalassocqld.org.au](mailto:membership@navalassocqld.org.au) and on the National Membership Database. The National Database for your Sub-section is accessible to all Secretaries. Email the National Registrar NAA National Registrar [nationalmembershipregistrar@navalassoc.org.au](mailto:nationalmembershipregistrar@navalassoc.org.au) for your Login.

With the winding up of Sub Sections our overall membership is stable.

Membership numbers below are provided by the National Membership Registrar Glen Williams.

Section	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	%	2022	%
QLD	1092	1058	979	979	945	903	851	832	806	852	774	983	36%	650	38%
NSW	1168	1098	1005	935	875	798	729	660	635	637	578	607	22%	284	17%
VIC	579	544	516	487	461	407	370	352	338	357	303	337	12%	206	12%
SA	495	471	423	385	343	304	287	274	267	279	232	305	11%	172	10%
WA	438	390	359	347	317	291	251	228	232	257	243	305	11%	262	15%
TAS	209	203	173	154	143	136	117	90	90	100	99	110	4%	68	4%
ACT	156	145	127	127	127	115	97	96	83	85	75	81	3%	51	3%
Total	4137	3909	3582	3414	3211	2954	2702	2532	2451	2567	2304	2728		1693	
Av Age	80.0	79.5	78.9	78.3	77.5	76.9	76.2	74.9	73.9	72.7	72.8	73.4		72.9	



d. Australian Navy Cadets Coordinator. - Brian Scotney and Ian Appleby

[cadets@navalassocqld.org.au](mailto:cadets@navalassocqld.org.au)

Unfortunately, both Brian and Ian have resigned as our ANC Coordinator's due to ill health.

LCDR Taylor Duncan ANC Flotilla Commander Moreton Flotilla has been able to provide the following:

Attack flotilla also has TS Darwin under its banner and Moreton Flotilla also has TS Vampire (Tweed heads south).

Total Adult Members = 121

Total Cadets = 1088

We also opened a new cadet unit in New Farm, Brisbane this year. NTS Brisbane. QLD was the last state to have a unit named after its capital city.

Flotilla	Unit	Audlts	Cadets	Flotilla	Unit	Audlts	Cadets
Moreton		4	0	Attack		1	0
	New Training Ship Brisbane	2	9		Training Ship Carpentaria	3	29
	Training Ship Diamantina	3	15		Training Ship Coral Seaz	6	25
	Training Ship Gayunah	4	39		Training Ship Darwin	1	16
	Training Ship Ipswich	4	38		Training Ship Endeavour	7	81
	Training Ship Kookaburra	2	17		Training Ship Melville Bay	2	18
	Training Ship Magnus	11	134		Training Ship Pioneer	8	33
	Training Ship Moreton Bay	8	49		Total	28	202
	Training Ship Norfolk	6	22	Daring		3	0
	Training Ship Pluma	4	25		Training Ship Bundaberg	4	30
	Training Ship Southport	3	71		Training Ship Centaur	3	18
	Training Ship Toowoomba	6	29		Training Ship Gladstone	10	39
	Training Ship Tyalgum	6	41		New Training Ship Gympie	3	9
	Training Ship Vampire	3	25		Training Ship Koopa	5	30
	New Training Ship Vengeance	3	14		Training Ship Krait	5	17
	Training Ship Walrus	6	35		Training Ship Maryborough	5	28
	Total	75	563		Training Ship Onslow	6	30
					Training Ship Rockhampton	5	17
					New Training Ship Sheean	1	14
					Total	50	232

Section President Ray invited Leiut Katrina Nemeth ANC- CO TS Kookaburra to update the AGM on the activities of the ANC in the Southern Downs.

e. Grants Coordinator – Russell Adams [grants@navalassocqld.org.au](mailto:grants@navalassocqld.org.au)

- i. Queensland Government Memorial Grants Program, QVMPG417, Navy Women's Memorial Project at South Bank Precinct. **\$20,000.00 successful** existing Grant. It is unexpended at this stage due to State Government, Brisbane City Council and South Bank Corporation undertaking South Bank land usage study which has precluded a decision being made regarding where the Memorial is to be located. Ongoing Project.
- ii. Brisbane City Council 2021 – 22 Seniors Celebration Grant. **Successful with \$225.00** being expended towards luncheon and drinks for Christmas 2021.
- iii. Queensland Government Community Grants Program, COM 147, \$7064.26 for Marquee and Audio-Visual System. **Unsuccessful**. Possibly due to unexpended funding in the Navy Women's Memorial Project.

- iv. Federal Government Stronger Community Program, AP2DTL8. HMAS Swan Mast Refurbishment. \$4,600.00 Successful and unexpended with project to be commenced by 2<sup>nd</sup> Half 2022.
- v. Federal Government, Department of Veterans Affairs, Saluting Their Service Program. Marquee Project for \$4,950.00. Unsuccessful as deemed as capital expenditure in an operational cost program.

Apologies for non-attendance at Stanthorpe NAA (Q) Annual General Meeting and I wish you all the best for your weekend.

f. Hospital Visitation Coordinator – John King

g. Media and Communications. NAA QLD Publicity Coordinator - Jayne Keogh  
[media@navalassocqld.org.au](mailto:media@navalassocqld.org.au) - [jayne@jkpr.com.au](mailto:jayne@jkpr.com.au) – 0418882408

The main role of the public relations for the NAA Queensland is to gain as much media coverage as possible on the monthly ceremonies at Jack Tar, with a view to increasing public awareness of the work of the organisation. We have enjoyed very high media profile, higher than any other similar organisation. This profile is not only in mass media, such as newspapers, but also on line, and in publications produced by the Department of Veterans Affairs, the RAN and the RSL. We have managed coverage in one major medium and several smaller 'diaries' or 'whats ons' for every ceremony. These are not small press pieces, most are a full newspaper page, all tagged with ceremony details at the end.

To gain this coverage, every month

- one long media release produced
- media release researched, given a Queensland angle
- photographs researched and given captions
- pitched to journalists and producers
- a specific story written
- a general release written
- distributed to all stakeholders
- short release written and distributed to all stakeholders
- stakeholders outside the NAA invited, eg for Coastwatchers, members of the PNG, Solomon Islanders, USA, New Zealand and British communities and consular representatives.
- Family members, veterans and descendants invited and mentioned in the ceremony
- RAAF and Army invited where appropriate

## 2021 Publicity

### February; Voyager

Sunday Mail The Way We Were Full page

### March; Naval Bridging Train

Navy News

Sunday Mail The Way We Were Full page

RSL News

### April; AE2

Sunday Mail The Way We Were Full page

White Ensign Winter Edition AE2 Double Page Spread

Naval History Journal

**May;** Helo Flight Vietnam

RSL on line Whats On

**June; Korea**

Naval History Journal

RSL on line Whats On

**July: Coastwatchers**

Sunday Mail The Way We Were Full page

RSL Qld Ed 2 2021

RSL News Whats On On Line listing

DVA News Whats On On Line listing

**August: Merchant Navy**

Radio 4BC Afternoons with Spencer Howsen Interview Jim O'Connor

RSL News Community Listing

DVA News Whats On On Line listing

**September: Stokers**

Your Time Magazine History Double Page Spread

RSL News Story

RSL News Community Listing

DVA News Whats On On Line listing

West End News Event listing

**October; Communicators**

RSL What's on page

**November; HMAS Arrow**

Sunday Mail

RSL Qld Ed 1 2022

DVA News

ABC Radio interview

4BC Radio interview

White Ensign Winter Edition Navy Bridging Team Double Page Spread

White Ensign Winter Edition Jack Tar Full Page

Naval Historical Society Naval Historical Review Jack Tar Story

- h. FACEBOOK Coordinator – James O'Connor email: [facebook@navalassocqld.org.au](mailto:facebook@navalassocqld.org.au) Mobile 0439570500. Members are requested to check the Section Facebook page for news and updates. Sub-section wishing to have their stories and photo posted please sent them to me directly.
- i. At present we also comply the Western Australian and eFleet Facebook page.



The cover page of the facebook page has over the last 12 months supported the Monthly Commemorative ceremonies. Below is an example.



The Vice president Helen Yench proposed that the Supplementary Reports be taken as read as they were circulated prior to the meeting. Seconded by <INPUT>.

All in favour.

CARRIED/Not Carried

14. PROJECTS –

- a. HMAS Swan (II) Mast Refurbishment
  - i. The grants coordinator has secured funds to progress this project and work will commence soon.
- b. Jack's Memorial – Plaque to Women of the Navy
  - i. As reported at the last AGM the Government is still holding the funds for the State Section.
  - ii. And at the time of writing, we are still awaiting the release of the Southbank 30-years plan and planning of venues for events in Brisbane in 2032.
- c. Navy Women's Memorial – South Brisbane Memorial Park. VP Bianchi
  - i. at the time of writing, we are still awaiting the release of the Southbank 30-years plan.

15. MEDALS AND AWARDS

16. ELECTION OF QUEENSLAND STATE SECTION OFFICE BEARERS FOR 2022

Motion by State Executive, that STANDING ORDERS BE SUSPENDED. seconded by eFleet Sub-Section

All those in favour

CARRIED/Not Carried

Returning Officer, Ian Cuthbertson to take the chair.

The returning Officer was appointed at State Council meeting April 2022.

All positions declared vacant by Returning Officer.

Election of Office Bearers

President

Nomination from the floor

No nomination has been received for the position of President.

Are there any nomination from the floor for the position of Section President.

XXXX Nominated by XXXXXXXX Seconded by XXXXXXXX

Statement by Membership Registrar, Margie Dean

"I hereby certify that the member[s] listed above is/are financial to the 31st of December 2021".

Declaration by Returning Officer.

As there is only one nomination for the position there is no requirement for an election and the nominee is appointed to Section President.

Or

As there are more than one nomination for President there will be an election. Each Sub-section will have one vote each.

The Returning Officer declared XXXXXXXX Section President for the year 2022.

Nominations have been received for the following positions:

Vice President

- a. Helen Yench
- b. Rudi Bianchi
- c. Marg Dean
- d. Peter McDermott

Secretary

Kaye T. Morgan

Treasurer

Steve Zahra

Statement by Membership Registrar, Margie Dean

"I hereby certify that the members listed above are financial to the 31st of December 2021":

Declaration by Returning Officer.

As there is only one nomination for the position of Secretary and Treasurer and there are only four nominations for Vice President there is no requirement for an election and the nominees are appointed to the following positions.

i. Declaration of Results:

i. Vice President	Rudi Bianchi	Elected
ii. Vice President	Margaret Dean	Elected
iii. Vice President	Helen Yench	Elected
iv. Vice President	Peter McDermott	Elected
v. State Secretary:	Kaye Morgan	Elected
vi. State Treasurer:	Stephen Zahra	Elected
vii. Immediate Past President		

Returning Officer, Ian Cuthbertson from Bayside proposed a vote of thanks to the outgoing Executive Committee for a job well done and wished the incoming Executive every success.

Seconded by <Input>.

All in favour.

CARRIED/Not Carried

17. Other Appointments to be confirmed.

- a. Auditor: It is proposed by the Treasurer that Mr. Ian Barfoot C.P.A. of CAAS Accounting (Gold Coast) be appointed as Auditor for the 2022 Year.

seconded by <Input>

All in favour.

CARRIED/Not Carried

- b. Honorary Solicitor: It is proposed by the Secretary that Mr. Terrence Joseph O'Connor, BA, LLB, M. Def. Stud, be appointed as Honorary Solicitor to be confirmed.

seconded by <Input>

All in favour.

CARRIED/Not Carried

It is proposed by State Secretary that the following Appointments to be confirmed.

- |                                       |                  |
|---------------------------------------|------------------|
| c. Honorary Section Chaplain:         | Canon Gary Harch |
| d. Assistant Secretary:               | Patricia Nuss    |
| e. Media & Comms Coordinator:         | Jaye Keogh       |
| f. Grants Coordinators                | Russell Adams    |
| g. Facebook Coordinator:              | James O'Connor   |
| h. Hospital Visitations Coordinators: | John King        |
| i. State Office Administrator:        | Sandy Sandford   |
| j. ANC Coordinator:                   | Helen Yench      |

seconded by <input>

All in favour.

CARRIED/Not Carried

18. Resume Standing Orders

Motion by The Returning Officer seconded by <INPUT>  
that Standing Orders be resumed.

All in favour.

CARRIED/Not Carried

The President took the chair.

19. Notice of Motion.

NIL

## 20. GENERAL BUSINESS

### a. State Executive

The State Section moves that this AGM approves the establishment of the Queensland State Secretarial Service [QSSS] to provide support to Sub-sections which have not been able to secure persons to fill the Executive roles.

Seconded by eFLEET

- a. The service and conditions under which it is provided are as follows:
- b. The QSSS will be a subcommittee of the State Executive.
- c. The QSSS is available to all Queensland Sub-sections.
- d. The QSSS will provide a confidential secretarial and administrative support service to Sub-sections that have not been able to secure the volunteers to fill the positions at a Sub-section Secretary and/or Treasurer.
- e. The QSSS will not be allowed to expend funds of Sub-sections that it holds other than authorised by the Sub-section members or to cover the QSSS running costs.
- f. The QSSS will hold funds of the Sub-section that has been derived from entrance fees, annual subscriptions, donations and such other sources as the Section determines.
- g. The QSSS must; on behalf of the Sub-sections who select this service
- h. collect and receive all monies due to the Sub-section and make all payments authorised by the Sub-section members; and
- i. keep correct accounts and books showing the financial affairs of the Sub-section with full details of all receipts and expenses connected with activities of the Sub-section.

OR

- j. Collect and receive funds in payment of subscription by members and make all payments in accordance with the Schedule of fees as listed in Annex H of the Association's By-Laws. and
- k. keep correct accounts and books showing the financial affairs of the Sub-section in regard to the collection and payments of Members Subscription.
- l. The QSSS is to ensure that all cheques, drafts, bills of exchange, promissory notes and other negotiable instruments must be signed by two members of the QSSS or State Executive after consultation and approval of the Sub-section members, and
- m. All accounts, books, securities and any other relevant documents held by the QSSS must be available for inspection free of charge by any Full member upon request. A Full member may make a copy of any accounts, books, securities and any other relevant documents of the Sub-section.
- n. The QSSS is to hold an Annual General Meeting via video link with each Sub-section to which it provides services, each year prior to 30 March.
- o. Any Member may bring any matter in regard to the Sub-section finances by notifying the QSSS in writing, or by electronic transmission, at any time.
- p. All meetings of a Sub-section that elects to engage the QSSS must be held via video and the QSSS must be provided 14 days' notice of all meetings of the Sub-section.

- q. Any matter raised in above must be included as an item in the agenda of the Sub-section Annual General Meeting.
- r. The QSSS must provide each Sub-section 30 days' notice which must include the date, time and agenda for the Annual General Meeting.
- s. The QSSS may propose items for the agenda but will not have a vote and may attend via video link any meeting of the Sub-section.

All in favour.

CARRIED/Not Carried

## 2. Electronic Banking

- 1. Why are sub-sections still using Cheques?
- 2. Need to encourage sub-section to move away from Cheques.
- 3. The Section Executive understand that some banks will not allow 2 signature direct transfers.

## 3. Retrospective Transitions

- i. At present the Naval Association of Australia Queensland Section INC it has around 1300 members across Qld and also advocate for a further 1000 former RAN associations members. We support all former sailors whether members or not. We rely solely on membership fees and DVA grants to finance our Care activities.
- ii. Through our Care and Comradery networking former RAN sailors, and I believe it would be the same for all Former ADF members, retirement from the work force brings a whole new set of challenges and circumstances. Aged Transition if you like.
- iii. Factors being considered include
  - i. age related illness,
  - ii. home care,
  - iii. nursing care,
  - iv. supported care and
  - v. interaction with allied health.
- iv. Financial matters need to be addressed, such as
  - i. superannuation,
  - ii. pensions
  - iii. asset management
  - iv. which can be very confusing for most.
- v. The majority of veterans 60 years and beyond do not cope well with on-line and telephone contact. and simply give up
- vi. Many veterans are unaware of DVA services and fall through the cracks.

My suggestion to a DVA communication forum was that on the Veterans 60th birthday, DVA should contact (check in) by any appropriate means to inquire as to the veteran's circumstance in life, and offer support to areas of concerns and this process be followed up every 5 years. (just like the bowel screening kits sent out)

I also noted that veterans known to DVA or not, should be included in that communication. My suggestions were ruled out on the basis that DVA did not have a database to undertake a survey of the type I was suggesting.

The most recent data published by the Australian Institute of Health and Wellbeing (AIHW) shows that health and wellbeing issues including suicide in men and women serving full-time was more than 50% lower than the national average. We suggest that this is because serving men and women are in a secure structured environment that provides good support to serving men and women. However, once these men and women leave the service the data changes significantly. Compared to national averages, they are 15% more likely to have health and wellbeing issues, including suicide; a significant shift.

We are concerned that there is no or little proactive engagement with our service people (or their families) once they leave the service. The processes in place rely on service people leaving the service, recognising that they are having issues, and then knowing how to engage DVA and other organisations to assist with their issues. This is certainly an important piece of the equation. However, our experience suggests that this "self-help" culture is not good enough and there needs to be a proactive approach to engaging defence personnel and their families for a number of reasons:

services are constantly changing and not everyone knows their entitlements.

of more importance, and as the data from the AIHW suggests, service men and women are leaving the service in a state of good mental health. If you were to interview them they would probably present as positive and showing no health and well-being issues. However, over the ensuing period (post-service and propose it is a minimum of 2 years for everyone and then case by case), they are experiencing difficulties. Life after defence is different to what they were expecting. It is not as structured as defence. They don't have the job security that defence provided. Their relationship with their families change. Their location and local friend base changes. In summary, there are lots of changes to their personal lives that they were not anticipating before leaving defence.

finally, if we aren't engaging service men and women post-discharge then how do we know whether the services we are offering pre-discharge are effective? What results are we measuring if we aren't proactively engaging our people post-discharge?

2. Distribution of minutes and agendas upload to the National website

1. Sub-sections are to be encouraged to upload Agenda and Minutes on to their Page within the National Website.
2. Do you have a National Website login?

b. PRESENTATION OF MEMBERSHIP SHIELDS

i. Presentation of Alex Nichols Shield

The Alex Nichols shield is presented to the Sub Section, gaining the newest members on a percentage basis, during the preceding year.

Won by <input> Sub-section.

ii. Presentation of the Sunshine Coast Sub Section shield.

The Sunshine Coast sub-section shield is presented to the Sub Section gaining the most new members overall during the preceding year.

Won by <Input> Sub-Section.

21. Sub Section Comments and Discussion:

Sub Section reports submitted by email prior to 17<sup>th</sup> April 2021.

a. Bayside - Q54 –

- i. All of 2022 meetings were held in a COVID safe manner as decreed by government and Redlands RSL (whose facilities we enjoy). Any social activities were held in accordance with the hosting venue's requirements. ANZAC Day was also curtailed due to COVID, however it brought about "light up the dawn" which has added another dimension to ANZAC Day.
- ii. 2021 was like, 2020, a year we would probably like to forget. That being so life must go on, and as they say "another year older and deeper in debt". Bayside S/S had what could be considered a reasonable year given the circumstances. We engaged with some new Shipmates and bade a sad farewell to some long-time Shipmates. Amongst them Ken Fuller, just 7 weeks shy of his centenary and Damien Smith – leaving behind a wife and 3 young children.

- iii. Unfortunately we were able to hold only 2 social events. A barefoot bowls day which was reasonably well attended and an excellent day was had by all, BZ to Rod Lambert and his offsideers. The Ladies were able to partake of their annual Ladies Luncheon, enjoying it even though it was deferred due to a shutdown. The annual Ladies Dine-In night also had to be cancelled, this time at short notice.
  - iv. Thanks to the hard work of our Secretary, Ian Cuthbertson, the S/S is now "Incorporated", has its own ABN and is in the process of registering as a charity.
  - v. 2022 promises to be a somewhat normal year and we have social activities in the pipe-line to a variety of locations, also our LDI is locked in so please keep an eye out for information etc. We have at least 5 couples going to STANTHORPE for the State AGM. Unfortunately Jenny and I are unable to attend as I will only just be out of Sick-Bay and unable to travel. So on a personal note I hope it is a success for Norm and his crew and also for State.
  - vi. We have managed to attend nearly all the monthly ceremonies at JACK, thanks in part to the availability of the Redlands RSL Welfare bus which is very much appreciated.
  - vii. On that note I will close this Annual Report, hopefully the next report will have more input.
- b. Beenleigh and District Subsection -Q65.
- i. This time last year Beenleigh & District Sub-section were struggling along with 8 members, (7 active). During our regular meetings we developed and agreed on a plan to grow our Sub-section. At our recent Sub-section AGM we reported 18 financial members, since that meeting we have recruited a further 4 financial members, plus we have another 4 members expected to join shortly. We expect the Sub-section to grow to about 40 members.  
Our Sub-section President has invited the Commanding Officer of TS Walrus to our next meeting. We now have the membership numbers to support some fund raising activities plus support the Beenleigh RSL Sub-Branch with badge selling for Anzac Day and Remembrance Day. (Beenleigh RSL have offered our Sub-section maximum support at all times).  
Our Office Bearers recently elected;  
President Robert Clarey  
Vice President Peter Johnson  
Treasurer Keith Dickson  
Secretary John King  
Our President and Secretary are active partners in the Welfare activities of our supporting RSL, this link provides us the details of all membership allowing us to provide maximum support to serving and ex Navy in our district.
- c. Bribie Island - Q35 –
  - d. Bundamba - Q41 –
  - e. Capricornia - Q57 –
  - f. Coral Coast - Q56 –
  - g. Darling Downs - Q39 –
  - h. E-Fleet - Q63 –
    - i. The Subsection executive was returned for another year at the AGM and we are set for a fun filled action pack year. The member numbers remain around the 40 to 50 mark from around the country.
  - i. Fraser Coast - Q66 –
  - j. Gold Coast - Q51 –

- k. Greenbank - Q55 –
- l. Ipswich & West Moreton - Q42
- m. Navy Women (WRANS-RAN) Qld - Q53 –
- i. Navy Women had another year of success last year with membership peaking at 167. This makes us the largest Women Veterans Service organisation in the State. Our primary focus has been on improving the mental health of our members especially those who have been dealing with COVID restrictions.
- ii. We have seen more members coming to meetings and seem to be taking an active part in the business of the subsection. Several new social groups of Navy Women meeting for coffee and chatter have been initiated around the southeast corner. Our tri-service lunch of Navy, RAAF & Army is always a huge success, attendance grows every year.
- iii. The Annual Luncheon at Tattersals Club, also attended by record numbers, had the first Warrant Officer of the Navy, Deb Butterworth, as our speaker via Zoom from Perth in WA.
- iv. Through DVA we accessed grants to enable three events for Veterans Health Week. We received a small grant from the BCC that subsidised our Christmas party and we obtained a more substantial grant which sponsored a bus trip to the Mary Valley. Two ANZAC Day grants were received, one used for the recent Movie morning, followed by lunch at the Kedron Wavell Services Club. A grant from the Gambling Community Fund was used for an update to our office equipment.
- v. The Reunion Committee are happy to announce over 400 ex-Wrans have registered for the weekend of activities, the Gala Dinner will be hosting 405 ladies. It is going to be huge – putting together the welcome bags is a job on its own but we have managed to secure some very good pieces to go in them. To start the weekend – Queens Birthday weekend 2022 – we are hosting a ceremony at the Jack Tar monument commemorating both 80 years since the first intake of Navy Women into Service during WW2, as well as 70 years since the Wrans Service was re-formed in 1952. For more info <https://nwqld.org.au>
- vi. Liz Grimes received a Certificate of Merit for her tireless work she has performed for our Subsection on behalf of the Navy Association.
- vii. Our Trailblazers were our ladies who enlisted in the first decade of Wrans were: Mournie Queay, Rae Onger, Ann Nichols, Margaret Jones, Murielle Ahern and Judy Henderson-Place. Each received a certificate to express our gratitude for “leading the way”.
- viii. Containers for Change going well with over \$1,140 to distribute to Cadet Units in May this year. Navy Women Qld account number is C10236300 if you would like to donate.
- ix. Finally, on behalf of all Navy Women (WRANS-RAN) Qld members I would like to say farewell to Wendy Griggs and mention what an outstanding Secretary she has been for the past 12 years. She tirelessly kept the organisation running with the extra jobs of “Events Organiser” and “Newsletter Editor” to name a couple – her primary focus was always looking after our members and she did that very, very well !!

- n. Pine Rivers - Q48 –
  - o. Redcliffe - Q49 –
  - p. Sandgate - Q50 –
  - q. Stanthorpe - Q64 –
  - r. Sunshine Coast - Q52 –
  - i. First, I must acknowledge the efforts of Secretary Susan Lowrie and Treasurer Scott Semmens. Their ongoing commitment to ensure the appropriate governance of the sub-section is much appreciated. Thank You.
  - ii. Apart from transfers from Maroochy Waters.  
Our membership has been relatively constant, a slight increase with new joins and one crossing the bar (Len Lambert). Total membership is now 60 on the books but with 20 yet to pay for 2022. If you have not paid for 2022 you have neither vote nor voice at this meeting. Now that we have welcomed Maroochy Waters that gives a total of over 70 which is very satisfactory.
  - iii. Our coffers were boosted by a Bus grant of \$2,700 and the ANZAC Day Trust \$3,173. A testament to the fine work by Scott & Susan. A thank you to Carl, Sharyn (& Buddy) for organising outings to Air Museum, Banana Bender pub, Ginger Factory, a cruise and of course Christmas in July & December.
  - iv. We have continued our financial support to TS Onslow, thank you Carl for keeping us up to date on their activities. Now we also have TS Centaur (Maleny) under our wing, I believe Roly wishes to continue his liaison there.
  - v. Our AGM saw Frank Wratten take over the presidency, I dropped back to VP. All other positions were unchanged.
  - s. Townsville & District - Q46 –
22. Venue for 2023 State Conference, 2023. Sub-section has indicated that they would like to nominate to host the AGM/Conference 2023.

seconded by <INPUT>

All in favour.

CARRIED/Not Carried

23. Closing remarks by State President

**Steaming ahead and looking astern.**

24. Annual State Conference closed at <Input> and the next Annual General Meeting will be held on 17<sup>th</sup> and 18<sup>th</sup> March 2023 at TBA.

Signed

\_\_\_\_\_  
State President  
Ray Sandford

Date: \_\_/\_\_/\_\_

\_\_\_\_\_  
State Secretary  
Kaye T. Morgan

Date: \_\_/\_\_/\_\_



**NAVAL ASSOCIATION  
OF AUSTRALIA  
(QUEENSLAND SECTION) INC**

**IA 08908  
CP 0035  
ABN 55 828 007 657**

**FINANCIAL REPORT  
FOR THE YEAR ENDED  
31 DECEMBER 2021**

NAVAL ASSOCIATION OF AUSTRALIA (QUEENSLAND SECTION) INC  
IA 08908 ABN 55 828 007 657 CP 0035  
COMMITTEE'S REPORT

Your committee members submit the financial report of the Naval Association of Australia (Queensland Section) Inc for the financial year ended 31 December 2021.

**Committee Members**

The name of each person who is a committee member on the date of this report are:

President	Ray Sandford
Vice President	Rudi Bianchi
Vice President	Margaret Dean
Vice President and Secretary	Helen Yench
Vice President	Peter McDermott (elected 15 May 2021)
Treasurer	Stephen Zahra
Vice President	Ross Wiseman AM (held office until 15 May 2021)
Vice President	Trevor Klaehn (held office until 15 May 2021)

**Principal Objectives**

To support the twenty two Queensland regional Naval Association sub-sections and represent the total membership to government and the general community on all matters relating to the health, welfare and social and economic wellbeing of our members.

**Operating Result**

The deficit amounted to \$104.45 (2020 deficit: \$6,293.17). The Association is exempt from income tax.

The financial report was authorised for issue by the committee members on the same date as this report.

Signed in accordance with a resolution of the committee members.

President

  
Ray Sandford

Vice President and Secretary

  
Helen Yench

Dated this 7th day of April 2022

**NAVAL ASSOCIATION OF AUSTRALIA (QUEENSLAND SECTION) INC**  
**IA 08908 ABN 55 828 007 657 CP 0035**  
**STATEMENT OF PROFIT OR LOSS AND OTHER COMPREHENSIVE INCOME**  
**FOR THE YEAR ENDED 31 DECEMBER 2021**

	Note	2021 \$	2020 \$
<b>REVENUE AND EXPENSES</b>			
Revenue	2	39,664.52	28,354.01
Expenses	3	(39,768.97)	(34,647.18)
<b>Surplus/(Deficit) before income tax expense</b>		<b>(104.45)</b>	<b>(6,293.17)</b>
Income tax expense	1a	-	-
<b>Surplus/(Deficit) after income tax</b>		<b>(104.45)</b>	<b>(6,293.17)</b>
Items that may be reclassified subsequently to profit or loss		-	-
Items that will not be reclassified subsequently to profit or loss		-	-
<b>TOTAL COMPREHENSIVE INCOME</b>		<b>(104.45)</b>	<b>(6,293.17)</b>

**NAVAL ASSOCIATION OF AUSTRALIA (QUEENSLAND SECTION) INC**  
**IA 08908 ABN 55 828 007 657 CP 0035**  
**STATEMENT OF CASH FLOWS**  
**FOR THE YEAR ENDED 31 DECEMBER 2021**

	Note	2021 \$	2020 \$
<b>CASH FLOW FROM OPERATING ACTIVITIES</b>			
Receipts from government, members and others		59,559.01	29,364.14
Interest received		360.10	800.09
Payments to suppliers of goods and services		(72,814.08)	(38,889.85)
<b>Net cash generated from (used in) operating activities</b>	10a	<b>(12,894.97)</b>	<b>(8,725.62)</b>
<b>Net increase (decrease) in cash held</b>		<b>(12,894.97)</b>	<b>(8,725.62)</b>
Cash at the beginning of the financial year		100,119.06	108,844.68
<b>CASH AT THE END OF THE FINANCIAL YEAR</b>	4	<b>87,224.09</b>	<b>100,119.06</b>

The accompanying notes form part of these financial statements.

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**NAVAL ASSOCIATION OF AUSTRALIA (QUEENSLAND SECTION) INC**  
**IA 08908 ABN 55 828 007 657 CP 0035**  
**STATEMENT OF FINANCIAL POSITION**  
**AS AT 31 DECEMBER 2021**

	Note	2021 \$	2020 \$
<b>ASSETS</b>			
<b>CURRENT ASSETS</b>			
Cash and Cash Equivalents	4	87,224.09	100,119.06
Trade and Other Receivables	5	9,524.58	931.98
Inventories	6	1,681.03	3,458.02
Other Current Assets	7	-	1,115.46
<b>Total Current Assets</b>		<b>98,429.70</b>	<b>105,624.52</b>
<b>NON-CURRENT ASSETS</b>			
Property, Plant and Equipment	8	-	1,076.70
<b>Total Non-Current Assets</b>		<b>-</b>	<b>1,076.70</b>
<b>TOTAL ASSETS</b>		<b>98,429.70</b>	<b>106,701.22</b>
<b>LIABILITIES</b>			
<b>CURRENT LIABILITIES</b>			
Trade and Other Payables	9	10,047.42	18,214.49
<b>Total Current Liabilities</b>		<b>10,047.42</b>	<b>18,214.49</b>
<b>TOTAL LIABILITIES</b>		<b>10,047.42</b>	<b>18,214.49</b>
<b>NET ASSETS</b>		<b>88,382.28</b>	<b>88,486.73</b>
<b>ASSOCIATION'S FUNDS</b>			
Retained Surplus		88,382.28	88,486.73
<b>TOTAL ASSOCIATION'S FUNDS</b>		<b>88,382.28</b>	<b>88,486.73</b>

**NAVAL ASSOCIATION OF AUSTRALIA (QUEENSLAND SECTION) INC**  
**IA 08908 ABN 55 828 007 657 CP 0035**  
**STATEMENT OF CHANGES IN ASSOCIATION'S FUNDS**  
**FOR THE YEAR ENDED 31 DECEMBER 2021**

	Note	2021 \$	2020 \$
<b>ASSOCIATION'S FUNDS</b>			
<b>RETAINED SURPLUS</b>			
Balance at the beginning of the financial year		88,486.73	94,779.90
Surplus/(Deficit) attributable to the Association		(104.45)	(6,293.17)
<b>TOTAL ASSOCIATION'S FUNDS</b>		<b>88,382.28</b>	<b>88,486.73</b>

The accompanying notes form part of these financial statements.

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**NAVAL ASSOCIATION OF AUSTRALIA (QUEENSLAND SECTION) INC**  
**IA 08908 ABN 55 828 007 657 CP 0035**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2021**

**NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**Corporate Information**

The financial report is for Naval Association of Australia (Queensland Section) Inc as an individual entity, incorporated and domiciled in Australia. Naval Association of Australia (Queensland Section) Inc is an association incorporated in Queensland under the *Associations Incorporation Act 1981* (Qld).

**Basis of Preparation**

The financial statements are special purpose financial statements prepared in order to satisfy the financial reporting requirements of the *Associations Incorporation Act 1981* (Qld) and the *Australian Charities and Not-for-profits Commission Act 2012* (Cth). The committee has determined that the association is not a reporting entity.

The financial statements have been prepared on an accruals basis and are based on historic costs and do not take into account changing money values or, except where stated specifically, current valuations of non-current assets.

The following Australian accounting standards have been applied in the preparation of these financial statements:

AASB 101 - Presentation of Financial Statements

AASB 107 - Statement of Cash Flows

AASB 108 - Accounting Policies, Changes in Accounting Estimates and Errors

AASB 1048 - Interpretation of Standards

AASB 1054 - Australian Additional Disclosures

The following significant accounting policies, which are consistent with the previous period unless stated otherwise, have been adopted in the preparation of these financial statements.

**Accounting Policies**

**a. Income Tax**

No provision for income tax has been raised as the Association is exempt from income tax under Section 50-10 of the *Income Tax Assessment Act 1997* (Cth). The Naval Association of Australia (Queensland Section) Inc is a charity and has been afforded an income tax exemption by the Australian Taxation Office.

**b. Comparative Figures**

When required by the above mentioned Accounting Standards, comparative figures have been adjusted to conform with changes in presentation for the current financial year. When required, comparative information is reclassified where appropriate to enhance comparability.

**c. Goods and Services Tax (GST)**

The association is not registered for GST.

**d. Contributions**

The Naval Association of Australia (Queensland Section) Inc may receive non-reciprocal contributions from the government or other parties for nothing or a nominal value. These contributions would be recognised at the fair value on the date of acquisition upon which time an asset is taken up in the Statement of Financial Position and revenue in the Statement of Profit or Loss and Other Comprehensive Income.

**e. Critical Accounting Judgments and Estimates**

The committee of management evaluate judgments and estimates in the financial report based on historical knowledge and best available information. Estimates assume a reasonable expectation of future events and are based on current trends and economic data, obtained both externally and within the Association.

**Key judgments**

The committee were not required to make any key judgments on the carrying values disclosed in the financial report at the end of the reporting period.

**NAVAL ASSOCIATION OF AUSTRALIA (QUEENSLAND SECTION) INC**  
**IA 08908 ABN 55 828 007 657 CP 0035**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2021**

**NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**e. Critical Accounting Judgments and Estimates (continued)**

**Key estimates**

The estimate of the useful life of plant and equipment is reviewed at least annually to confirm that the remaining life of material assets is reflected on the asset register. There were no other critical accounting estimates to be considered during the year or during preparation of this financial report.

The method of depreciation is used to provide a consistent usage of the useful life of plant and equipment. There were no other critical accounting judgments made by the committee of management.

**f. Revenue**

Revenue from the sale of goods is recognised upon the delivery of goods to customers. Revenue from the rendering of a service is recognised upon the delivery of the service to the customers.

Donations and bequests are recognised as revenue when received unless they are designated for a specific purpose, where they are carried forward as prepaid income on the Statement of Financial Position.

Grant revenue is recognised as income using the matching principle, that is, grant income equals grant expenses. Unexpended grant funds are recognised as a liability as the amount may be repayable to the grantor.

Interest revenue and distribution income from investments is recognised on a proportional basis taking into account the interest rates applicable to the financial assets.

**g. Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, deposits held at-call with banks and term deposits with banks with maturities of less than twelve months at reporting date.

**h. Trade and Other Receivables**

Accounts receivable and other debtors include amounts due from members as well as amounts receivable from other entities. Receivables expected to be collected within twelve months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

**i. Inventories**

Inventories are measured at the lower of cost and net realisable value. Inventories acquired at no cost, or for nominal consideration, are valued at the current replacement cost as at the date of acquisition.

**j. Property, Plant and Equipment**

Each class of property, plant and equipment is carried at cost or fair value less, where applicable, accumulated depreciation and impairment losses.

Property, plant and equipment that have been contributed at no cost, or for nominal cost, are valued at the fair value of the asset at the date it is acquired.

Subsequent costs are included in the asset's carrying amount or recognised as a separate asset, as appropriate, only when it is probable that future economic benefits associated with the item will flow to the Association and the cost of the item can be measured reliably. All other costs are classified as repairs and maintenance and are charged to the Statement of Profit or Loss and Other Comprehensive Income during the financial year in which they are incurred.

Property, plant and equipment are measured on the cost basis and are therefore carried at cost less accumulated depreciation and any accumulated impairment losses. In the event the carrying amount of property, plant and equipment is greater than its estimated recoverable amount, the carrying amount is written down immediately to its estimated recoverable amount and impairment losses are recognised either in profit or loss or as a revaluation decrease if the impairment losses relate to a revalued asset. A formal assessment of recoverable amount is made when impairment indicators are present (refer to Note 1k for details of impairment).

**NAVAL ASSOCIATION OF AUSTRALIA (QUEENSLAND SECTION) INC**  
**IA 08908 ABN 55 828 007 657 CP 0035**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2021**

**NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**j. Property, Plant and Equipment (continued)**

***Depreciation***

The depreciable amount of property, plant and equipment is depreciated on the basis disclosed in the following table over the asset's useful life to the Association commencing from the time the asset is held ready for use. The rates used for each class of depreciable assets are:

<u>Class of Fixed Asset</u>	<u>Depreciation Rate and Method</u>
Plant and equipment	10.00% Prime Rate

The assets' residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains or losses are included in the Statement of Profit or Loss and Other Comprehensive Income. When revalued assets are sold, amounts included in the revaluation reserve relating to that asset are transferred to retained surplus.

**k. Impairment of Assets**

At the end of each reporting period, the committee members assess whether there is any indication that an asset may be impaired. If such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, to the asset's carrying amount. Any excess of the asset's carrying amount over its recoverable amount is recognised immediately in profit or loss, unless the asset is carried at a revalued amount in accordance with another Standard (e.g. in accordance with the revaluation model in AASB 116). Any impairment loss of a revalued asset is treated as a revaluation decrease in accordance with that other Standard. Where it is not possible to estimate the recoverable amount of an individual asset, the committee members estimate the recoverable amount of the cash-generating unit to which the asset belongs.

**l. Trade and Other Payables**

Accounts payable and other payables represent the liability outstanding at the end of the reporting period for goods and services received by the Association during the reporting period that remain unpaid. The balance is recognised as a current liability with the amounts normally paid within thirty days of recognition of the liability.

**NAVAL ASSOCIATION OF AUSTRALIA (QUEENSLAND SECTION) INC**  
**IA 08908 ABN 55 828 007 657 CP 0035**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2021**

	<b>2021</b>	<b>2020</b>
	<b>\$</b>	<b>\$</b>
<b>NOTE 2: REVENUE</b>		
Capitation	8,212.00	7,330.40
Conference (AGM)	6,649.00	-
Donations	1.70	2,543.76
Events	1,125.00	1,265.00
Fees and insurance	187.50	2,107.40
Function	140.00	550.00
Grants - ANZAC Day Trust	9,461.05	-
Grants - BEST	8,224.82	6,438.63
Grants - Brisbane City Council	-	195.00
Interest	360.10	800.09
Meeting	-	450.00
Merchandise	1,968.50	6,163.33
Postage	4.40	369.75
Postage of Merchandise	0.45	20.65
Raffles	3,330.00	120.00
<b>Total Revenue</b>	<b>39,664.52</b>	<b>28,354.01</b>
<b>NOTE 3: EXPENSES</b>		
Audit fees	1,212.75	1,155.00
Bank charges	291.88	54.28
Capitation	369.00	650.00
Conference (AGM)	13,009.38	-
Depreciation	1,076.70	4,704.89
Donations	40.00	720.00
Events	1,928.13	2,377.15
Fees and insurance	1,178.06	1,760.56
Functions	36.00	85.89
Grant expenses	-	195.00
Meeting expenses	-	73.70
Memorial	-	5,554.30
Merchandise	2,910.24	4,233.04
Naval cadets	-	732.00
Office consumables	366.12	596.65
Postage	240.69	411.28
Raffle expenses	255.20	-
State office	6,054.19	4,653.05
Stationery	143.68	-
Travel and accommodation	1,308.13	(33.33)
Welfare	6,539.97	3,923.92
Welfare travel	2,052.85	2,384.31
Wreath and presentations	756.00	415.49
<b>Total Expenses</b>	<b>39,768.97</b>	<b>34,647.18</b>
<b>NOTE 4: CASH AND CASH EQUIVALENTS</b>		
Cash at bank - CBA general account	3,155.64	8,113.19
Cash at bank - CBA memorial funds account	22,406.28	30,776.10
Cash at bank - Term deposit account	61,662.17	61,229.77
<b>Total Cash and Cash Equivalents</b>	<b>87,224.09</b>	<b>100,119.06</b>

**NAVAL ASSOCIATION OF AUSTRALIA (QUEENSLAND SECTION) INC**  
**IA 08908 ABN 55 828 007 657 CP 0035**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2021**

	2021 \$	2020 \$
<b>NOTE 5: TRADE AND OTHER RECEIVABLES</b>		
Trade receivables	-	796.15
ANZAC Day Trust reimbursement receivable	9,461.05	-
Interest receivable	63.53	135.83
<b>Total Trade and Other Receivables</b>	<b>9,524.58</b>	<b>931.98</b>

<b>NOTE 6: INVENTORIES</b>		
Stock on hand	1,681.03	3,458.02
<b>Total Inventories</b>	<b>1,681.03</b>	<b>3,458.02</b>

<b>NOTE 7: OTHER ASSETS</b>		
Prepaid insurance	-	1,115.46
<b>Total Other Assets</b>	<b>-</b>	<b>1,115.46</b>

The prepayments relate to insurance paid in advance for a period that extended beyond the reporting date.

<b>NOTE 8: PROPERTY, PLANT AND EQUIPMENT</b>		
Plant and equipment at cost	47,048.90	47,048.90
Less accumulated depreciation	(47,048.90)	(45,972.20)
<b>Total Property, Plant and Equipment</b>	<b>-</b>	<b>1,076.70</b>

**a. Movements in Carrying Amounts**

Movements in the carrying amounts for each class of property, plant and equipment between the beginning and the end of the current financial year, are presented as follows:

<b>Plant and equipment at cost</b>		
Balance at the beginning of year	1,076.70	5,781.59
Depreciation expense	(1,076.70)	(4,704.89)
<b>Carrying amount at the end of year</b>	<b>0.00</b>	<b>1,076.70</b>

<b>NOTE 9: TRADE AND OTHER PAYABLES</b>		
Accrued expenses	1,212.75	1,155.00
Unexpended grant funds - BEST	8,834.67	17,059.49
<b>Total Trade and Other Payables</b>	<b>10,047.42</b>	<b>18,214.49</b>
<b>Financial liabilities classified as trade and other payables</b>		
Total trade and other payables	10,047.42	18,214.49
Less non interest bearing payables	(8,834.67)	(17,059.49)
<b>Financial liabilities as trade and other payables</b>	<b>1,212.75</b>	<b>1,155.00</b>

**NOTE 10: CASH FLOW INFORMATION**

**a. Reconciliation of Cashflow from Operations with Surplus/**

<b>(Deficit) after Income Tax</b>		
Surplus/(Deficit) after income tax	(104.45)	(6,293.17)
Non cash flows		
Depreciation	1,076.70	4,704.89
Changes in assets and liabilities:		
(Increase)/Decrease in trade and other receivables	(8,592.60)	(931.98)
(Increase)/Decrease in inventories	1,776.99	428.73
(Increase)/Decrease in other assets	1,115.46	(250.46)
Increase/(Decrease) in trade and other payables	(8,167.07)	(6,383.63)
<b>Net cash generated from (used in) operating activities</b>	<b>(12,894.97)</b>	<b>(8,725.62)</b>

**NAVAL ASSOCIATION OF AUSTRALIA (QUEENSLAND SECTION) INC**  
**IA 08908 ABN 55 828 007 657 CP 0035**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2021**

<b>2021</b>	<b>2020</b>
<b>\$</b>	<b>\$</b>

**NOTE 10: CASH FLOW INFORMATION (continued)**

**b. Credit Stand-by Arrangement and Loan Facilities**

The Association has no credit stand-by arrangement or loan facilities with financiers.

**c. Non-Cash Financing and Investing Activities**

There was no non-cash financing and investing activities during the financial year.

**NOTE 11: CONTINGENT LIABILITIES AND ASSETS**

There are no contingent liabilities or assets that may become payable or receivable by the Association requiring disclosure in the financial report.

**NOTE 12: ASSOCIATION DETAILS**

The registered office and principal place of business of the Association is:

Naval Association of Australia (Queensland Section) Inc  
 Level 2, 411 Vulture Street  
 WOOLLOONGABBA QLD 4102

**NOTE 13: KEY MANAGEMENT PERSONNEL**

Any person(s) having authority and responsibility for planning, directing and controlling the activities of the entity, directly or indirectly, including any committee member (whether executive or otherwise) of the Association is considered key management personnel (KMP's).

Only the committee members are considered to be key management personnel. The committee members did not receive any form or remuneration during the financial year.

**NOTE 14: RELATED PARTY TRANSACTIONS**

Related parties include close family members of KMP's and entities that are controlled or jointly controlled by those KMP's individually or collectively with their close family members.

There were no transactions between related parties other than the committee members and/or their related parties transacting like any other member of the Association or the public. These transactions are no more favourable than those available to other persons.

**NOTE 15: EVENTS AFTER THE REPORTING DATE**

No events have occurred subsequent to reporting date which require disclosure in this report.

**NOTE 16: MORTGAGES, CHARGES AND SECURITIES**

At the end of the financial year there were no mortgages, charges or securities of any description affecting any of the assets of the Association other than those described elsewhere in this financial report, if any.

**NAVAL ASSOCIATION OF AUSTRALIA (QUEENSLAND SECTION) INC**  
**IA 08908 ABN 55 828 007 657 CP 0035**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2021**

**2021**                      **2020**  
**\$**                              **\$**

**NOTE 17: CAPITAL AND LEASING COMMITMENTS**

**Capital Commitments**

At the end of the financial year there were no commitments for capital expenditure.

**Operating Leases**

At the end of the financial year there were no current non-cancellable operating leases.

The Association holds a lease for the office space from the Queensland Government Accommodation Office (Lessor) which is an area of 61.45 square metres on level 5, Gabba Towers, 411 Vulture Street, Woollongabba QLD 4102.

The lease has no end date; the association has a rent-free arrangement and is only charged for electricity consumption on a monthly basis.

**Finance Leases**

At the date of this report the Association had not entered into any finance leases.

**NOTE 18: FINANCIAL RISK MANAGEMENT**

The Association's financial instruments consist mainly of deposits with banks, short-term investments, accounts receivable and accounts payable.

The carrying amounts for each category of financial instruments, measured in accordance with AASB 139 as detailed in the accounting policies to these financial statements, are as follows:

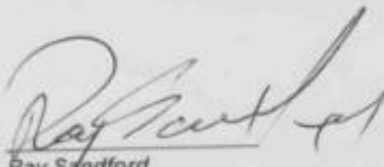
	<b>Note</b>		
<b>Financial Assets</b>			
Cash and cash equivalents	4	87,224.09	100,119.06
Trade and other receivables	5	9,524.58	931.98
<b>Total Financial Assets</b>		<b>96,748.67</b>	<b>101,051.04</b>
<b>Financial Liabilities</b>			
Trade and other payables	9	1,212.75	1,155.00
<b>Total Financial Liabilities</b>		<b>1,212.75</b>	<b>1,155.00</b>

NAVAL ASSOCIATION OF AUSTRALIA (QUEENSLAND SECTION) INC  
IA 08908 ABN 55 828 007 657 CP 0035  
DECLARATION BY MEMBERS OF THE COMMITTEE

The members of the committee declare that the financial report, comprising of Statement of Profit or Loss and Other Comprehensive Income, Statement of Changes in Association's Funds, Statement of Financial Position, Statement of Cash Flows and Notes to the Financial Statements:

1. Presents a true and fair view of the financial position of Naval Association of Australia (Queensland Section) Inc as at 31 December 2021 and its performance for the year ended on that date in accordance with the accounting policies as described in Note 1 to the financial statements.
2. At the date of this statement, there are reasonable grounds to believe that Naval Association of Australia (Queensland Section) Inc will be able to pay all of its debts as and when they become due and payable.
3. The financial statements and notes satisfy the requirements of the *Australian Charities and Not-for-profits Commission Act 2012* (Cth).

This declaration is made in accordance with a resolution of the committee and is signed for and on behalf of the committee by:

President   
Ray Sandford

Treasurer   
Stephen Zahra

Dated this 7th day of April 2022

**INDEPENDENT AUDITOR'S REPORT  
TO THE MEMBERS OF  
NAVAL ASSOCIATION OF AUSTRALIA (QUEENSLAND SECTION) INC  
IA 08908 ABN 55 828 007 657 CP 0035**

***Opinion***

We have audited the accompanying financial report of Naval Association of Australia (Queensland Section) Inc (the Association), which comprises the Statement of Financial Position as at 31 December 2021 and the Statement of Profit or Loss and Other Comprehensive Income, Statement of Changes in Association's Funds and Statement of Cash Flows for the year ended, notes comprising a summary of significant accounting policies and other explanatory information and the Declaration by Members of the Committee.

In our opinion, the accompanying financial report of Naval Association of Australia (Queensland Section) Inc is in accordance with Division 60 of the *Australian Charities and Not-for-profits Commission Act 2012* (Cth), the *Collections Act 1966* (Qld) and the *Associations Incorporation Act 1981* (Qld), including giving a true and fair view of the Association's financial position as at 31 December 2021 and of its financial performance for the year then ended.

***Basis for Opinion***

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Report section of our report. We are independent of the Association in accordance with the auditor independence requirements of the *Australian Charities and Not-for-profits Commission Act 2012* (Cth) and the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110: Code of Ethics for Professional Accountants (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

***Information Other than the Financial Report and Auditor's Report Thereon***

The Committee of the Association is responsible for the other information. The other information comprises the information included in the Association's annual report for the year ended 31 December 2021, but does not include the financial report and our auditor's report thereon. Our opinion on the financial report does not cover the other information and accordingly we do not express any form of assurance conclusion thereon. In connection with our audit of the financial report, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report or our knowledge obtained in the audit or otherwise appears to be materially misstated. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

***Responsibilities of the Committee for the Financial Report***

The Committee is responsible for the preparation and fair presentation of the financial report in accordance with the financial reporting requirements of the *Australian Charities and Not-for-profits Commission Act 2012* (Cth), the *Associations Incorporation Act 1981* (Qld) and the *Collections Act 1966* (Qld) and for such internal control as the Committee determine is necessary to enable the preparation and fair presentation of a financial report that is free from material misstatement, whether due to fraud or error.

**INDEPENDENT AUDITOR'S REPORT  
TO THE MEMBERS OF  
NAVAL ASSOCIATION OF AUSTRALIA (QUEENSLAND SECTION) INC  
IA 08908 ABN 55 828 007 657 CP 0035  
(continued)**

In preparing the financial report, the Committee is responsible for assessing the ability of the Association to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Committee either intend to liquidate the Association or to cease operations, or have no realistic alternative but to do so.

The Committee is responsible for overseeing the Association's financial reporting process.

***Auditor's Responsibilities for the Audit of the Financial Report***

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with the Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Association's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Committee.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.
- Conclude on the appropriateness of the Committee's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Association's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Association to cease to continue as a going concern.

We communicate with the Committee regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

**INDEPENDENT AUDITOR'S REPORT  
TO THE MEMBERS OF  
NAVAL ASSOCIATION OF AUSTRALIA (QUEENSLAND SECTION) INC  
IA 08908 ABN 55 828 007 657 CP 0035  
(continued)**

We also provide the Committee with a statement that we have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on our independence, and where applicable, related safeguards.

**CAAAS AUDIT SERVICES**



**IAN W BARFOOT  
Registered Company Auditor No. 219262**

**Dated this 7th day of April 2022  
at Ashmore, Queensland**

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FAX / 07 5564 9259

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PO BOX 43 NOBBY BEACH QLD 4218

CAAAS  
ABN 41 109 663 489

07 April 2022

**PRIVATE & CONFIDENTIAL**

Committee of Management  
Naval Association of Australia (Queensland Section) Inc  
PO Box 8301  
WOOLLOONGABBA QLD 4102

Dear Committee Members

**AUDITOR'S INDEPENDENCE DECLARATION**

I confirm that for the audit of the financial report of Naval Association of Australia (Queensland Section) Inc for the year ended 31 December 2021, we have maintained our independence in accordance with requirements of Club and Association Audit Services, with the provisions of Professional Statements APES 110.

In the spirit of this confirmation, we have prepared the following comments to inform you of our auditor independence and to enable you to have a clear understanding of this matter.

- We have not carried out any engagements for Naval Association of Australia (Queensland Section) Inc that would impair our firm's professional independence as auditor.
- Any services that may be provided are subject to our own and the profession's strict rules and policies regarding auditor independence, as well as to certain statutory requirements. We enforce these rules and policies in order to maintain objectivity and to be free of conflicts of interest when discharging our professional responsibilities.
- We have not had any unresolved disagreements with management about matters that individually or in aggregate could be significant to the financial report. Further, management has not sought to influence our views on matters relevant to our opinion.
- We are not aware of any situations where a spouse or close relative of a firm member involved in the audit occupies a position of employment with Naval Association of Australia (Queensland Section) Inc that is significant to the audit. Further, we are not aware of any situations where a firm member has accepted a position of employment with Naval Association of Australia (Queensland Section) Inc in a senior capacity during, or since the end of, the financial year.

This letter is intended solely for use of the Committee of Management and management and should not be used for any other purpose. Please do not hesitate to contact myself should you wish to discuss the aforementioned.

Kind regards

**CAAAS AUDIT SERVICES**



**IAN W BARFOOT  
DIRECTOR &  
REGISTERED COMPANY AUDITOR**

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07 April 2022

**PRIVATE & CONFIDENTIAL**

Committee of Management  
Naval Association of Australia (Queensland Section) Inc  
PO Box 8301  
WOOLLOONGABBA QLD 4102

Dear Committee Members

**AUDITOR'S GOVERNANCE LETTER**

This letter is issued to you to satisfy the obligation imposed upon us by Australian Auditing Standard 'ASA 260 – Communication of Audit Matters to Those Charged with Governance'. The matters raised in this report arise from our financial statement audit.

Our audit was performed as stated in our engagement letter dated 11 December 2019. Our responsibility as described in the engagement letter was to perform the audit in accordance with Australian Auditing Standards (ASA's), which are directed towards the expression of an opinion on the financial report. Our opinion on the financial report was issued to you on this day.

The ASA's require us to communicate to those charged with governance, the committee members, certain matters as follows:

- > Misstatements in the financial statements: Other than the adjustments identified and advised to the Treasurer, Steve Zahra, there were no known unadjusted material and/or significant misstatements in the financial statements.
- > Disagreements with management: We did not have any disagreements with the Treasurer, Steve Zahra, or with the Office Coordinator, Sandy Sandford, and we have resolved all auditing, accounting and presentation issues to our satisfaction.
- > Access to accounting records and other information: To the best of our knowledge, we had complete access to the accounting records and other information that we needed in order to carry out our audit.
- > Significant matters: We have commented below on matters that we consider important to bring to your attention.

Please note that the objective of an audit is to obtain reasonable assurance whether the financial statements are free of material misstatement, and the ASA's do not require us to design procedures for the purpose of identifying supplementary matters to communicate to the committee members.

We received good cooperation from the Treasurer, Steve Zahra, and the Office Coordinator, Sandy Sandford, during our audit.

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**Auditor's Governance Letter**

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This communication is prepared solely for the information of the committee members of the Naval Association of Australia (Queensland Section) Inc and is not intended for any other purpose. We accept no responsibility to a third party who uses this communication.

Please note that ASA 260, paragraph AUS19.1, requires the auditor to be satisfied that the committee members are informed of the contents of this letter. Accordingly, this letter should be tabled at a Committee meeting in the near future with an appropriate notation in the minutes acknowledging consideration of this letter. The minute would satisfy my obligation detailed in ASA 260.

Kind regards

**CAAAS AUDIT SERVICES**



**IAN W BARFOOT  
DIRECTOR &  
REGISTERED COMPANY AUDITOR**

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**MATTERS FOR YOUR ATTENTION**

The following matters are submitted to the Committee for consideration. In some cases action may already have been instigated, in other cases the Committee may determine that action is required and should then plan to instigate that action, and in the remaining cases the Committee may determine that no action is required at this point in time.

**Previously Issued Auditor's Governance Letters**

We did not identify any matters of concern during our audit although we refer you to previous year-end Auditor's Governance Letters issued on 21 April 2020 and 27 April 2021 for matters that may still require your attention, or be of interest to incoming committee members so that they can obtain an understanding of past matters and corrective action taken.

We would be pleased to discuss the matters in the previously issued Auditor's Governance Letters with the committee members further if requested.

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07 April 2022

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Committee of Management  
Naval Association of Australia (Queensland Section) Inc  
PO Box 8301  
WOOLLOONGABBA QLD 4102

Dear Committee Members

**AUDITOR'S INDEPENDENCE DECLARATION**

I confirm that for the audit of the financial report of Naval Association of Australia (Queensland Section) Inc for the year ended 31 December 2021, we have maintained our independence in accordance with requirements of Club and Association Audit Services, with the provisions of Professional Statements APES 110.

In the spirit of this confirmation, we have prepared the following comments to inform you of our auditor independence and to enable you to have a clear understanding of this matter.

- We have not carried out any engagements for Naval Association of Australia (Queensland Section) Inc that would impair our firm's professional independence as auditor.
- Any services that may be provided are subject to our own and the profession's strict rules and policies regarding auditor independence, as well as to certain statutory requirements. We enforce these rules and policies in order to maintain objectivity and to be free of conflicts of interest when discharging our professional responsibilities.
- We have not had any unresolved disagreements with management about matters that individually or in aggregate could be significant to the financial report. Further, management has not sought to influence our views on matters relevant to our opinion.
- We are not aware of any situations where a spouse or close relative of a firm member involved in the audit occupies a position of employment with Naval Association of Australia (Queensland Section) Inc that is significant to the audit. Further, we are not aware of any situations where a firm member has accepted a position of employment with Naval Association of Australia (Queensland Section) Inc in a senior capacity during, or since the end of, the financial year.

This letter is intended solely for use of the Committee of Management and management and should not be used for any other purpose. Please do not hesitate to contact myself should you wish to discuss the aforementioned.

Kind regards

**CAAAS AUDIT SERVICES**



**IAN W BARFOOT**  
**DIRECTOR &**  
**REGISTERED COMPANY AUDITOR**

07 April 2022

Mr I Barfoot  
Registered Company Auditor  
Club and Association Audit Services  
PO Box 43  
NOBBY BEACH QLD 4218

Dear Mr Barfoot

**NAVAL ASSOCIATION OF AUSTRALIA (QUEENSLAND SECTION) INC**

This representation letter is provided in connection with your audit of the financial report of the abovenamed entity for the year ended 31 December 2021 for the purpose of expressing an opinion as to whether the financial report gives a true and fair view in accordance with the Australian Accounting Standards – Reduced Disclosure Requirements and the Australian Charities and Not-for-profits Commission Act 2012.

We confirm that to the best of our knowledge and belief, having made such enquiries as we considered necessary for the purpose of appropriately informing ourselves:

***Financial Report***

- We have fulfilled our responsibilities, as set out in the terms of the audit engagement letter, for the preparation of the financial report in accordance with Australian Accounting Standards – Reduced Disclosure Requirements and the Australian Charities and Not-for-profits Commission Act 2012; in particular, the financial report gives a true and fair view in accordance therewith.
- Significant assumptions used by us in making accounting estimates, including those measured at fair value, are reasonable.
- Related party relationships and transactions have been appropriately accounted for and disclosed in accordance with the requirements of Australian Accounting Standards – Reduced Disclosure Requirements.
- All events subsequent to the date of the financial report and for which Australian Accounting Standards – Reduced Disclosure Requirements require adjustment or disclosure have been adjusted or disclosed.
- The effects of uncorrected misstatements are immaterial, both individually and in the aggregate, to the financial report as a whole. A list of the uncorrected misstatements is attached to the representation letter.

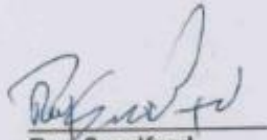
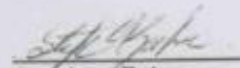
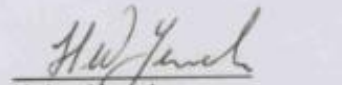
***Information Provided***

- We have provided you with:
  - Access to all information of which we are aware that is relevant to the preparation of the financial report such as records, documentation, and other matters;
  - Additional information that you have requested from us for the purpose of the audit; and
  - Unrestricted access to persons within the entity from whom you determined it necessary to obtain audit evidence.
- All transactions have been recorded in the accounting records and are reflected in the financial report.
- We acknowledge our responsibility for the design, implementation, and maintenance of internal control to prevent and detect fraud. Further, we have communicated to you all deficiencies in internal control of which we are aware.
- We have disclosed to you the results of our assessment of the risk that the financial report may be materially misstated as a result of fraud.
- We have disclosed to you all information in relation to fraud or suspected fraud that we are aware of and that affects the entity and involves:
  - Management;
  - Employees who have significant roles in internal control; or
  - Others where the fraud could have a material effect on the financial report.
- We have disclosed to you all information in relation to allegations of fraud, or suspected fraud, affecting the entity's financial report communicated by employees, former employees, analysts, regulators, or others.
- We have disclosed to you all known instances of non-compliance or suspected non-compliance with laws and regulations whose effects should be considered when preparing the financial report.
- We have disclosed to you all known actual or possible litigation and claims whose effects should be considered when preparing the financial report; and accounted for and disclosed in accordance with Australian Accounting Standards – Reduced Disclosure Requirements.
- We have disclosed to you the identity of the entity's related parties and all the related party relationships and transactions of which we are aware.
- In respect of other information:
  - We have informed you of all the documents that we expect to issue that may comprise other information;
  - The financial report and any other information obtained by you is consistent with one another, and the other information does not contain any material misstatements;

- We have provided you with all requested information, explanations, and assistance for the purposes of the audit.

Yours faithfully

For and on behalf of the Committee of Management of  
**Naval Association of Australia (Queensland Section) Inc**

  
Ray Sandford  
President  
Stephen Zahra  
Treasurer  
Helen Yench  
Secretary & Vice President