



Nomination for Award of a CERTIFICATE OF MERIT

A nomination for award of a Certificate of Merit may be originated by a Section Council or Sub-section Committee, as follows (By-law 2.4 a (4) and (5) refers);

- a. A Section Council may make only one nomination per calendar year.
- b. A Sub-section General Meeting may nominate a number of members for award of a Certificate of Merit as determined by the scale at NAA By-laws Annex J in any calendar year.

STEP 1 PROPOSAL

This step is to be completed before nomination is tabled at Sub-section General meeting for consideration

The proposer must give one month's notice; of the motion being tabled

In accordance with By-law 2.4 a. it is proposed that

**The Naval Association of Australia
Certificate of Merit**

be awarded to _____ of _____ Sub-Section

Proposed by _____ of _____ Sub-Section/Section Council

Second by _____ of _____ Sub-Section/Section Council

Signed

Proposer

Seconder Date / /

Citation (A minimum of five years **exceptional service** given to the Association by the member must be detailed. For the purposes of this award 'exceptional service' is defined as "individual acts and/or performance of duties above and beyond that which would normally be expected from a member of the Association." (If the space below is insufficient, please attach extra pages.)

STEP 2. SECTION COUNCIL MEETING

By-law 2.4 a (2) and (3)

TheSection Council voted **in favour /against** the motion by an ordinary resolution of those present and eligible to vote and hereby **approves/does not approve** the award of the Certificate of Merit.

Signed

Section President _____ and

Section Secretary _____

This _____ day of _____ 20 _____

If awarded, forward to the National Secretary who will issue the Certificate of Merit