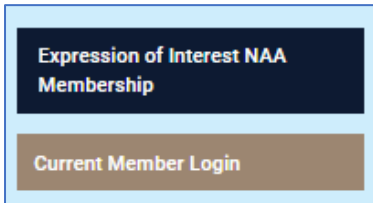


# Getting into the NAA Website

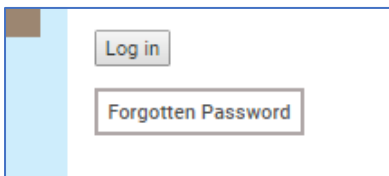
All members of the NAA have an account in the system.

When uploading the membership into the system every member was allocated a username consisting of a 5 digit number. Other personal details as held by the National Membership Registrar were also loaded including email address where known. All information is managed in accordance with NAA Privacy Policy which can be read at <https://navalassoc.org.au/terms-conditions>.

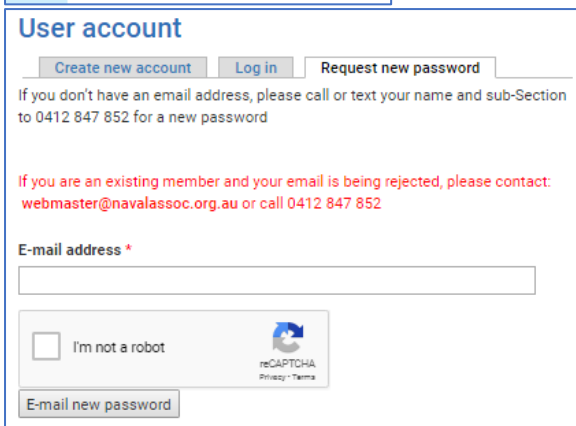
Obtaining your first password.



Go to the web site and click on "Current Member Login"



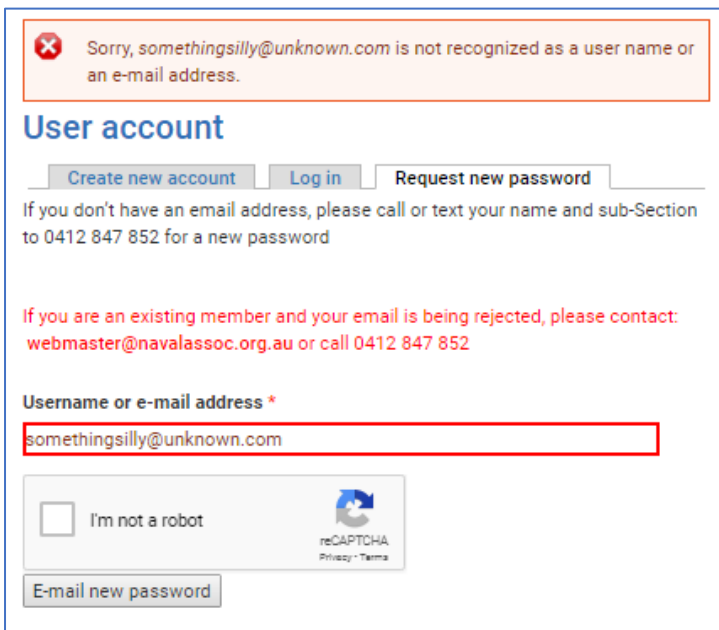
Then click on "Forgotten Password"



Enter your email address, tick the "I'm not a robot" box and click "E-mail new password"

If your email address is on file, then you will (eventually) receive an email with a link to click to set your password. Note the top left corner of the email, this is your username. Your username will also be displayed on the left of screen under "Account Details" after you log in.

If your email address is not on file, then you will see a message.



If you are a current member, you have an email address, but your email is not recognised then you will need to contact an administrator. This can be your sub-section or section administrator, or the webmaster. Your email address can then be updated and a password set.

If you do not have an email address but would still like to be able to log in, then ring the webmaster to set a password and get your username. You will then be able to log in at an internet café or public library.