VICTORIA SECTION Inc.

**Patron-in-Chief:** His Majesty the King ???

**Patron:** The Governor of Victoria

**Victorian President** **Victorian Secretary**  **Victorian Treasurer**

Graham Thomas Sandra Farlie Graham Don

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ABN: 86 973 753 106

INC No: A0047633A

**Physical Address:**

Naval Association of Australia Victorian Section

36 Barretts Road

Langwarrin South. VIC. 3911

**Postal Address:**

Naval Association of Australia Victorian Secretary

7 Clarence Place

Cranbourne East. VIC. 3977

**RUNNING SHEET**

 **Victoria Section Annual General Meeting**

**held via Zoom.**

**on 06 May 2023, commencing at 1030.**

**Opened Meeting at**

President welcomed the Councillors and Guests present at the Naval Association of Australia (NAA) Victorian Section Annual General Meeting. The purpose of this meeting is to resolve the issues distributed in the agenda. For the purpose of the meeting minutes confirm your consent or objection to recording this meeting using Zoom. If unanimous consent is achieved the recording will be used for the purpose of accuracy for the minutes and destroyed when the meeting minutes are ratified at the next subsequent meeting.

Today is a day of significance as King Charles III is coronated this day. The NAA National Council will approach Buckingham Palace seeking the King’s consent for the NAA us recognise the King as the NAA’s Patron In Chief.

Please make your comments through the chair as much as possible. Vice President Andrews will vote as necessary on behalf of the Section Executive.

1. **Ode of Remembrance to departed Shipmates.**

The President recited the Naval Ode and the Ode to the Fallen.

President asked Councillors and Guests to remember those who have Crossed the Bar since the March 2022 AGM. **Valmay Hampson** – SouthWestern Sub-section, **David Dwyer** – Frankston Sub-section, **Ian Douglas Boydle** – Footscray Sub-section.

**Confirmation of Delegates Financial Status.**

All delegates at this meeting financial are financial.

A quorum is achieved.

**Present:** Graham Thomas – Section President, Vice President Lee Andrews, Vice President and Melbourne Sub-section delegate Ron Evans, Graham Don – Treasurer, Committee Bravo – Barry Davis, Dandenong Delegate – Gary Cleary, Russell Pettis – Sub-section, Wendy Sedgewick Frankston Sub-section, Peter Tanner – Geelong Sub-section, Melbourne Sub-section, Ian Kellett – Sunraysia Sub-section, Joy Emmett – Box Hill Sub-section.

**Zoom Invitation:**

**Meeting ID:**

**Passcode:**

**Victorian Section Life Members:** The President recognised the Victorian Section Life Members: **Dandenong Sub-section:** RJ Kennedy G. McLeod, Norm Hansen; **Footscray Sub-section:** RW Pettis; **Frankston Sub-section:** E Rigg, JV Eriksson, RN Surridge, SJ Goldsmith, Lee Andrews and G Savage; **Geelong Sub-section:** P Faulkhead and LN Williams, **J.S. Dickson Sub-section:** F Kofeod and G Don; **Box Hill Sub-section:** R Gill; **Melbourne Sub-section:** RA Rowe.

**Apologies:** Dale Borthwick, Sandra Farlie, Mick, and Julienne Clifford.

**Moved** Executive that apologies be accepted.

**Seconded**:

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**Decision**:

1. **Message of Loyalty to His Majesty the King**

**Vice President Ron Evans,** please deliver the message of loyalty to HM the King.

‘We, the delegates assembled on line via Zoom, on the 06 May 2023 in Victoria, Australia, for the Naval Association of Australia Victorian Section Annual General Meeting, send to you, your Majesty, loyal and affectionate greetings, along with our prayers for your continued good health and happiness.’

1. **Opening of the 2023 NAA Victoria Section Annual General Meeting**.

## Ladies and gentlemen, shipmates, 2022 for the Victorian Section and Sub-sections achieved much in which to be proud. That said, there is much to be done during 2023 enabled by the resolutions made at the Victorian Section's Council Meeting and the Annual General Meeting. The legacy issues in the compliance and reporting space are resolved satisfactorily, the Australian Charities Not-for-Profit Council have re-registered the Victorian Section, the Australian Taxation Office is satisfied with the KPMG input to resolve the Section’s legacy taxation issues. Goals have been created, key indicators have been agreed, the Section has a business plan, the Section is recognised by the ATO as a Deductible gift recipient (DGR) and can accept donations, to mention a few Section achievements. 2023 will be a year of implementation and further progress. Well done everyone and thank you for your contributions through 2022. I declare the 2023 Annual General Meeting open and call on Vice President Andrews to deliver the Expression of Support to the RAN.

1. **Expression of Support to the RAN.** **Vice President Andrews** please deliver the Expression of Support to the RAN.

‘The NAA is an organisation founded on the principles of protecting HRH King Charles III. We embrace our shipmates in Allied navies. We embrace our partners who have recently joined us in NAA sub-sections. We remember our sense of belonging amongst all sub-sections and those transitioning out of the Navy. Our NAA membership presents a strong sense of support for the Navy and the wider community.’.

1. **Confirmation of Previous Meeting Minutes.**

The President reiterated the Minutes, Papers and Enclosures provided prior to the meeting in the pre-meeting reading pack, as underpinning knowledge, are taken as read.

1. **Minutes of the 2022 Annual General Meeting be Received.**

**Moved** President the Minutes of the 2022 Annual General Meeting, as published and distributed, be received.

**Seconded**:

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**Decision**:

1. **Matters arising from the** **2022 Annual General Meeting Minutes.**

There was no business from the 2022 Annual General Meeting?

1. **Minutes of the 2022 Annual General Meeting be Confirmed.**

**Moved** Executive the Minutes of the 2022 Annual General Meeting, as published and distributed, be confirmed.

**Seconded**:

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**Decision**:

**For Action:** President provides a copy of the signed 2022 AGM minutes to the ACNC and Consumer Affairs – Victoria as a part of the Section’s compliance reporting.

**Due Date:** NLT 15 May 2023

1. **Correspondence and Associated Actions**
2. Correspondence In.
3. Correspondence Out
4. Associated Actions

There was no inward or outgoing correspondence and subsequent actions.

1. **Statement and Accounts.**

Treasurer presented the Finance Report 2022.

**Monetary Assets on 31 December 2022, for the period 01 January 2022 to 31 December 2023**

**General Fund:**  $ 11731.99

**Patriotic Welfare Fund:** $ 198.61

**Investments:** $ 62053.19

**Moved** Treasurer that the 2022 Finance Report be received.

**Seconded**:

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**Decision**:

1. Business arising from Finance Report 2022. **Is there any business arising from the 2022 finance report?**

The President raised the issue of a payment made to an overseas supplier of the NAA pocket badge for full and life members. This payment was made on the understanding that the merchandise would be received on completion of the payment transaction. To date no merchandise has been received. An investigation was conducted using people based in Canberra to determine the location of the business to no avail. This is now a bad debt!

**Commentary:**

1. **Finance Report be confirmed****.**

**Moved** Treasurer the 2022 Finance Report be confirmed.

**Seconded**:

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**Decision**:

1. **Auditors Report.**

**Auditor’s Statement:** ‘I have examined the banking and associated documentation provided to me in respect of the Naval Association of Australia Victorian Section Inc and in my opinion having regard to the income and expenditure disclosed in those accounts, they are a true and fair representation of the Victorian Section’s operations for the year ending 2022’.

**Moved** Treasurer the 2022 Auditor's Report be confirmed and that Commander John Moller, OAM RAN (Rtd) JP CPA be appointed as the Victorian Section Auditor for the 2023 accounts.

**Seconded**:

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**Decision**:

**For Action:** President provides the2022 Finance Report to the ACNC as part of the Section’s compliance reporting.

1. **Reports**

President's Report, enclosure 1 refers.

**Moved** President that the President's Report be accepted.

**Seconded**:

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**Decision**: Carried

Secretary's Report, enclosure 2 refers.

**Moved** Secretary that the Secretary's Report as distributed be accepted.

**Seconded**:

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**Decision**:

**Sub Section Reports:** As provided and accepted at the Section Council meeting conducted on 22 April 2023.

Box Hill Sub-section

Dandenong Sub-section

Footscray Sub-section

Frankston Sub-section

East Gippsland Sub-section

Melbourne Sub-section

South Western Sub-section

Sunraysia Sub-section

Geelong Sub-section

**Moved** Executive the Sub-section Reports be received as provided in the Section Council pre-meeting reading pack of 22 April 2023.

**Seconded**:

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**Decision**:

1. **General Business**
2. **2023/2024 meeting dates, times, and location to be tabled, as agreed in Victorian Council Meeting dated 22 April 2023:**

**Moved** Executive the 2023/2024 meeting dates as resolved by the Section Council on 22 April 2023 be accepted.

**Seconded**:

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**Decision**:

**For Action:** President publish the dates via the Victorian Webpage

**Due Date:** ASAP

(ii) **Venue for State Annual General Meeting 2024**:

The preferred venue for the 2024 NAA Victoria State Section AGM is the FNMC.

**Moved** Executive the FNMC be confirmed.

**Seconded**:

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| Against |  |  |  |  |  |  |  |  |  | Apol |

**Decision**:

**For Action:** President publish the venues via the Victorian Webpage

**Due Date:** ASAP

(iii) **Confirmation of the NAA Victoria State Section National Council Delegate:**

The President of the Section is the uninterrupted elected delegate. A nominated Vice President will be the Deputy delegate in instances where the President is unable to attend a gazetted National Council Meeting.

**Moved** Executive the President of the Section is the uninterrupted elected delegate. A nominated Vice President will be the Deputy delegate in instances where the President is unable to attend a gazetted National Council Meeting.

**Seconded**:

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 **Decision**:

1. **Award of Membership Shield**. For Information only.

The 22 April 2023 Council meeting resolved to award the shield and the perpetual prize to the Geelong Sub-section.

1. **Notice of Motion.** Victorian Section Office Bearers – Duration of Term in Office

The Victorian Section, at the Victorian Section Council Meeting conducted on 19 March 2022, resolved that this item be listed for a Notice of Motion for the 2023 Annual General Meeting. The motion is that Victorian Section Office Bearers be elected for a three-year period and the Regulation take effect on 18 March 2023, the date of the next AGM.

**Seconded:**

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| Against |  |  |  |  |  |  |  |  |  | Apol |

**Decision:**

1. **Election of Officer.** The Victorian President called for a motion to suspend Standing Orders to conduct the annual election of Office Bearers to the Victorian Section Executive and Committee positions.

**Moved** Executive that Standing Orders are suspended.

**Seconded**:

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**Decision**:

The President called the appointed Returning Officer Russell Pettis to conduct the 2023 elections for the NAA Victorian State Committee Members.

The Victorian Secretary rejected no nominations, and all nominees are financial for the year 2023. A check of the ASIC banned and disqualified persons register indicated no nominees are banned or disqualified.

The Returning Officer read aloud the nominations received prior to the advertised cut-off date of 19 January 2023.

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| **Position** | **Nominee** | **Proposer** | **Seconder** |
| President | Graham Thomas |  |  |
| Vice President | Ron Evans | Terry Makings | Sandra Farlie |
| Vice President | Lee Andrews |  |  |
| Vice President |  |  |  |
| Secretary | Sandra Farlie | Terry Makings | Ron Evans |
| Treasurer | Graham Don |  |  |
| Committee | Joy Emmett |  |  |
| Committee |  |  |  |

The Returning Officer declared there being an equal number of nominations for the vacated positions, the following persons elected:

**President:** Graham Thomas

**Vice President:** Ron Evans

**Vice President:** Lee Andrews

**Secretary**: Sandra Farlie

**Treasurer**: Graham Don

**Committee**: Joy Emmett

**Committee**:

The President (Elect) called for a motion to resume Standing Orders.

**Moved** Executive that Standing Orders be resumed.

**Seconded**:

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**Decision**:

Congratulations to the elected Victorian Section office bearers. Accept my personal congratulations and those of the Victorian based NAA membership. Much will be expected of you. You will receive a letter of appointment, from me, that in part will provide a reference point to the Australian Charities Not-for-Profit Commission website, direction to adhere to and conduct business in accordance with the NAA Constitution, its By-laws, the Section Regulations, and other references necessary for you to be the best version of yourself, in your role. I encourage you to act ethically, be honest, conduct yourself with pride and respect others . If you are concerned there maybe a conflict of interest this conflict must be brought to the attention of the Section President within fourteen days. The Victorian Section has much improvement to achieve as we together move through 2023 across all aspects of our business operations. Be prepared to be challenged, be prepared for change, be prepared for improvement, be prepared to conduct frank, fearless and robust discussion and finally, everyone has great ideas I want to know and understand those ideas.

1. **Disposal of Ballot Papers.**

Not applicable as there was an equal number of nominees to available positions.

1. **Routine Operation of the Victorian Section of the NAA between Council Meetings.**

**Moved** Executive that the State Council authorise the State Executive to conduct the routine business of the State Council between meetings, with those matters to be endorsed or disapproved at the subsequent next State Council meeting.

**Seconded**:

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**Decision**:

1. **Next AGM Meeting.**

Annual General Meeting: 16 March 2024 commencing at 1230 at the Frankston Naval Memorial Club, 36 Barretts Road Langwarrin South.

**Enclosures:**

1. 2023 AGM Victorian President’s Report
2. 2023 AGM Victorian Secretary’s Report
3. 2023 AGM Victorian Treasurer’s Report (withheld for security reasons. Provided on request)

**Enclosure 1 to**

**Draft Minutes 2023 Annual General Meeting V1.00**

**Victorian President’s Report.**

**April 2023**

**Enclosure 2 to**

**2032 Annual General Meeting**

 **April 2023**

**NAVAL ASSOCIATION OF AUSTRALIA VICTORIAN SECTION, SECRETARY’S REPORT**

**Enclosure 3 to**

**2023 Annual General Meeting**

**TREASURER’S REPORT**

**Naval Association of Australia Victorian Council Estimated Budget and Treasurer’s Report 2023 AGM**

This report is deliberately withheld to ensure confidentiality and security, from cyber-attack, of the Victorian Section’s financial information.

A copy of the report can be provided by the Section Treasurer on request. **End.**

**Enclosure 4 to**

**Draft Minutes 2022 Annual General Meeting V1.00**

FRANKSTON SUB-SECTION

FRANKSTON NAVAL MEMORIAL CLUB

36 Barretts Road, Langwarrin South, Vic 3911

**President Vice-President Secretary Treasurer**

Jimmy Fitzgerald Barry McDaniel Lee Andrews John Eriksson Email: *navmemclub@bigpond.com*

In the past four months, unlike the past twelve months, Frankston Sub-section has like so many other ESOs been able to function with some freedom to the point of only needing to ensure that NAA and FNMC are double vaccinated. The club's doors are finally open to one and all and effectively business is back to normal, albeit not up to replete attendances. To begin with we elected a new President, Lieutenant Jimmy Fitzgerald RAN, our AGM required a ballot for the position of president, with sub-section and club member, Wendy Sedgwick, current President of the Past WRANS Association, providing a second candidate. The returning officer was none other than our patron, Captain David Garnock CSC RAN Rtd.

After reopening on Friday 19th November 2021 there has been a slow progression towards removing the restrictions placed on public venues. Meetings have been re-established with the Sub-section holding two committee meetings, one Annual General Meeting, one Victoria State Executive meeting, three Royal Navy Association meetings, one National Service Association meeting and two Probus Club meetings. This hopefully reflects a healthy return to some form of normalcy for not just Frankston Sub-section but all subsections in Victoria.

The sub-section and club, during the last extensive lockdown and subsequent months, normal business such as maintenance and payment has had to continue to have a meeting place. Although a need to ensure that maintenance, finances, and correspondence kept pace with requirements, there has been a drop in respect of income with an increase in expenses.

The precepts of the Naval Association of Australia, those of care, commemoration, cadets, and camaraderie were, as per our previous report, hard to maintain and support, however our previous President ensured that sick, injured or laid up members were contacted on a regular basis during lockdown and repeatedly visited since November 2021.

As earlier reported Frankston Sub-section and the club are continuing to foster good relations between other veteran and community groups. Our outreach to other ESOs and community groups is proving a successful program, one that was embarked on by our past President and looks like continuing under our latest incumbent. With currently no club-initiated functions and our affiliate groups still needing to finalise their events calendar for 2022, donations received from several interest organizations have seen us coping in paying for building and equipment repair, as well as overheads and expenses.

Membership, as per the Sub-section's records is currently 38 members, however our figures do not correspond with those at National nevertheless during the next twelve months working with our National Membership Registrar we hope that our records will match those of head office.

**Comradeship:** Friday meeting nights have returned to normal although on occasions with reduced members. Our partners and guests partaking of several hours of convivial mateship.

**Care:** As reported earlier our past President Mark Kinder has continued to provide wellbeing to our sick, injured and laid up members. The sub-section, through our past president, has offered local ESOs assistance with performing Navy slanted funeral services, as well as ensuring that those members needing advocacy care and assistance were well serviced by his extensive experience and contacts in the welfare domain.

**Cadets**: Some much-needed assistance was provided to the TS Tingara Cadet Unit. The unit was able to hold their Annual Diner at the Frankston Naval Memorial Club. Further exchanges are being initiated between the Sub-section, FNMC and Cadet Unit.

**Commemoration**: Services are being re-established with a recent memorial plaque dedication for our previous president Harry Kime. The family ensured a well-attended commemoration service and refreshments afterwards. Planning for the 2022 ANZAC Day service to be held at the club is well underway.

Our new President offers his apology for not being able to attend this Victoria State Section Council meeting as he is away on Navy business. However, he has stated that whenever and wherever possible he will be in attendance to support the Naval Association of Australia and specifically the Victoria State Section.

Lastly, we are pleased to again host our State Section as we enter the second quarter of 2022.

That is Frankston Sub-section's report for this period. **End.**

**Enclosure 5 to**

**Draft Minutes 2022 Annual General Meeting V1.00**

**EAST GIPPSLAND SUB-SECTION**

2021 was another year disrupted by COVID.

The Sub-section conducted its Annual General Meeting on 06 February 2022 at the Bairnsdale RSL Sub-branch. The President’s position, the Vice President and Treasurer position incumbents remained unchanged but the Secretary’s position is temporarily filled until the 03 April 2022 Sub-section General Meeting.

**Care:** We've made it through the year largely intact with the loss of Donald Simpson who crossed the bar on the 12/08/21.

**Membership:** We've managed to grow our membership and we look forward to a better year with more social gatherings.

**Cadets**: We have been given  a large number of documents to read regarding Naval Cadets which have to be read before we can decide whether to commission a feasibility study into the matter.

**Fundraising:** Our fundraising activities are looking really good . Bunnings have allocated three dates so far this year more to come.

**Commemoration:** We will be having a commemorative event in May around the time of the Battle of the Coral Sea the theme being The Scrap Iron Flotilla this will be held at the Log Cabin Briagolong.

In general, we are moving forward as a Sub-section and are looking forward to our commemorative cruise in March and to the rest of 2022. **End.**

**Enclosure 6 to**

**Draft Minutes 2022 Annual General Meeting V1.00**

**SUB-SECTION REPORT FOR THE VICTORIAN COUNCIL MEETING 19th March 2022**

**SUB – SECTION Dandenong V58**

**Address: Postal: 76 Vincent Blvd, Trafalgar, Vic 3824**

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Forwarded for your information and inclusion in the Victorian Section Council Meeting Minutes. My point of contact is secdandenongnaa@gmail.com

**Care:** Notification vide email to all members when a fellow member is not travelling well.

**Commemoration:** Nil.

**Cadets:** Contact achieved with TS Bataan but responses are slow**.**

**Camaraderie:** After meeting gatherings of members and wives**.**

**Projects:** Presidents Morning Coffee Meetings bearing fruit with 2 veterans showing upfor talks**.**

Navy Christmas Function hosted at Noble Park RSL early December by Dandenong Members with attendees including extra Members Guests and representatives from most Sub Sections and several other Naval Organisations. An unqualified success**.**

**Membership:** 19 Financial Members. 5 Members presented with Long Service Certificates at the March General Meeting. 3 x 15 Years, 1 x 30 Years. **End.**

**Prepared by Barry Davis-Secretary/Treasurer**

**Authorised for release by Gordon Murray OAM- President**

**Enclosure 7 to**

**Draft Minutes 2022 Annual General Meeting V1.00**

**South Eastern Sub-section Report to Victorian Section Annual General Meeting – 2022**

To:President Victoria Section, Naval Association of Australia.

We are pleased to forward for your information and inclusion in the Victorian Section Council Meeting Minutes the Melbourne Sub-section report for year 2021.

Because of covid and illness of members we have not held a meeting this year.

Sub-section AGM is scheduled for 10th April 2022.

**Prepared and Authorised by**: President – South Eastern Sub-section. **End.**

**Enclosure 8 to**

**Draft Minutes 2022 Annual General Meeting V1.00**

**NAVAL ASSOCIATION MEETING**

**MARCH 19TH 2022**

**FROM SOUTH WEST SUB SECTION**

**CARE:** Since our December meeting which was followed by our Xmas luncheon between Jan & I and Carol we have been able to check up on all our members bar one couple. Jan has just written to them asking them to please get in contact with us. I am no longer the unhealthy one. I had a below the knee amputation done last November and am getting back to some normality.

**COMMEMORATION:** Nothing to report.

**CADETS:** Our Secretary Carol has had a couple of communications from the CO of TS Henty, so hopefully things are looking up a bit for them. (They also have been curtailed a lot with all the Covid restrictions.

**CAMARADERIE:** We still get a really good roll up for our monthly meetings. That may be because we have yummy food afterwards, (and homemade sausage rolls with a cuppa before we start) We have a social engagement planned for the 6th April, and that is going to see a show “Blowin in the wind” in Warrnambool, then going out for lunch afterwards.

We have finalised the date for our Annual Dinner, that being Saturday 21st August. Invites will be going out soon.

We had our Annual General Meeting on 20/2/22 with all positions remaining the same except for the position of Secretary. Our incoming secretary is Julienne Clifford married to Michael Clifford, and even better she is competent on the computer, and Michael is willing to be our Delegate. So, they will be able to be part of zoom meetings if not attending in person. **End.**

**Enclosure 9 to**

**Draft Minutes 2022 Annual General Meeting V1.00**

**SUB-SECTION REPORT FOR THE VICTORIAN COUNCIL MEETING 19th March 2022**

**SUB – SECTION (Sunraysia Sub Section V65)**

**Address: (PO Box 932 Mildura 3502).**

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Forwarded for your information and inclusion in the Victorian Section Council Meeting Minutes. My point of contact is: - **0409 208 409**

**Care:** All members are all reasonably fit and well at present.

**Commemoration:** HMAS Voyager Service was held on the (9th February at Henderson Park Mildura.

**Cadets:** In January contacted the NC Directorate at HMAS Cerberus we were advised that it would not belong for the paper work formalities to be completed**.** Have tried to contact the OIC of TS Mildura but have been unsuccessful. At this stage we believe the unit is not parading.

**Camaraderie:** Sunday 16th January 2022we had our monthly Meeting BBQ again with the AGM on February 13thand Sunday 13th March all being held at the Mildura Retirement Village. Number of attendees up to 19 members all gathered where we had a Monthly meeting, AGM in February followed by our normal BBQ Lunch. Very enjoyable days had by all. Coffees on Wednesdays are proving to be a very popular gathering.

**Projects:** Nil now.

**Membership**: Two potential new memberships: Eddie Ciemcioch, and Mark Grills. **End.**

**Prepared by: Ian Kellett. Authorised for release by: Ian Kellett,** President Sunraysia Subsection.

**Enclosure 10 to**

**Draft Minutes 2022 Annual General Meeting V1.00**

BOX HILL SUB-SECTION report to Victorian Section for meeting 19 March 2022.

**Care** with members has been via email forwarding all messages received from Naval Association. We noted the passing of Jim Paizis. A member from Box Hill sub-branch attended the funeral. Walter Stuart has been in hospital. Contacted him via phone and sent a Get-Well card.

**Commemorations**: None.

**Camaraderie:** There were no social activities held.

**Cadets**: Nothing to report.

**Projects:** No projects were undertaken.

**Fundraising:** No fundraising was conducted.

**Membership:** Welcomed a new member, Wayne Bristow. Two members did not renew their membership for 2022.

**AGM**: Elected - President: Ray Gill. Treasurer: Wayne Bristow. Secretary: Joy Emmett.

**Conclusion**: The next meeting is Friday 13th May 2022 followed by lunch at the Box Hill RSL. All welcome. **End.**

Prepared by Ray Gill - President & Joy Emmett - Secretary Box Hill sub-section. 01.03.2022.

**Enclosure 11 to**

**Draft Minutes 2022 Annual General Meeting V1.00**

n in Chief: Her Majesty the Queen

Victoria Sub-section: Melbourne

**SUB-SECTION REPORT FOR THE VICTORIAN COUNCIL AGM**

**To:** President Victoria Section, Naval Association of Australia

We are pleased to forward for your information and inclusion in the Victorian Section Council Meeting Minutes the Melbourne Sub-section report for year 2021. Our point of contact for the Victoria Council General Meeting is Sandra Farlie.

**Care:** The capacity of members to meet in person was severely curtailed because of Covid restrictions. Notwithstanding, we did endeavour to maintain contact through whatever opportunities presented during the year. Meetings were very infrequent, however, we distributed frequent email advice and information to all members with a known email address. The Executive Committee also telephoned those members who have not made an email address available to MSS.

**Commemoration:** Members of MSS participated or attended a large number of commemoration events marking milestone events important to the Royal Australian Navy. To name just a few services supported by MSS are: Father of the Navy; Battle of Sunda Strait; Battle of the Coral Sea; Battle of Bita Paka; HMAS Armidale and a host of others. Given the experience of MSS, with the loss of most WWII Veterans and those remaining being unable to attend crucial service, it should encourage NAA members to attend at least one service per year, over and above ANZAC Day and Remembrance Day.

**Cadets:** MSS has rekindled direct contact with TS Melbourne and continues to support TS Voyager. MSS is in the process of assessing what memorabilia may assist enhance TS Melbourne’s meeting place. We are confident that this renewed interest by both MSS and TS Melbourne augers well for the NAA’s support for AN Cadets.

**Camaraderie:** With the abeyance of meetings and other opportunities to meet face to face has had a detrimental impact on our capacity for camaraderie. As this is the primary opportunity to validate our well our Shipmates are, it is important that we put the Covid experience behind us. We do have a strategy under discussion directed at broadening our engagement with members. Our objective being to ensure every member has the opportunity to share their personal and professional experience with Shipmates.

**Projects:**

**New Constitution –** A new constitution was successfully introduced into MSS. The primary objective was to change the reporting year for the ‘Incorporated Entity’, we are now aligned with NAA, January to December. We also took the opportunity to put in place a concise set of Rules that more readily convey the basic governance of MSS.

**Digital Platform –** We continue to encourage our members to provide access to emails and digital platforms. MSS seeks to make best use of social media streams to broaden our appeal to the Veteran community.

**Membership –** Membership of MSS remains a challenge, notwithstanding we have managed to encourage several new members and a majority of known members to be financial. More work is underway to demonstrate the relevance of MSS to existing and potential members. **End.**

**Prepared and Authorised by**: President - Melbourne Sub-section.

**Enclosure 12 to**

**Draft Minutes 2022 Annual General Meeting V1.00**

**Report 2022 Footscray Sub-section**

Well, 2021 was another year disrupted by COVID. It’s good to see that all are safe and reasonably well. We did manage to squeeze a couple of meetings in though. We held the 2021 AGM at Footscray Park Bowls, whilst Anzac Day and Christmas were both held at the Borthwick house. Fortunately, the President and his family stepped up to provide their home for the ANZAC Day and later Christmas functions. Whilst small, those members who attended had a great lunch.

**Care:** The rest of the time we were all safely locked away under the order of the State Government. Fortunately, we have come through relatively unscathed. During the lengthy periods of isolation, we rang or emailed members to check on their welfare. We must be a tough bunch as generally things were reported as acceptable.

One of our members had a year he would probably like to forget, but it’s great to see he is on the mend. Illness continues to be an issue for some of our members and their wellbeing was checked.

I attended the DVA Veterans Forum as the Victorian Section NAA representative. The meetings have been conducted by ZOOM. From my point of view, whilst there were some interesting items, and it’s an important communication tool, particularly during covid, but from my perspective it is of limited value.

**Projects:** We finally moved the billiard table out of the old clubrooms at Footscray That was the last of our property to be removed from the old club. It was fascinating watching the guys disassemble the table so it could be shipped (the slate top is in four pieces!!). It was a real eye opener.

**Commemoration:** Now that 2022 has come we are re-gathering as our team at Footscray, and we all hope that 2022 is a better year than both 2020 and 2021. As 2022 unfolds, it is hoped that the Covid related mandates will be significantly eased, and we can return to normalcy again. I am hopeful that we can have an ANZAC commemorative lunch, our Altona RSL luncheon in July and the annual Christmas party.

**Membership:** We are very fortunate to have a couple of new members and we look forward to a good 2022. Eighteen members strong made up of fifteen Full, one Life Member, one Partner Member and one Club member. Of the fifteen Full, we have had two new members join recently.

Hopefully we all retain reasonably good health and have a happy 2022. **End.**