



Naval Association of Australia *Once Navy, Always Navy*

Nomination for Award of CERTIFICATE OF MERIT

A nomination for award of a Certificate of Merit may be originated by a Section Council or Sub-Section Committee, as follows [By-law 2.4a (4) and (5) refers];

- a. A Section Council may make only one nomination per calendar year.
- b. A Sub-Section General Meeting may nominate a number of members for award of a Certificate of Merit as determined by the scale at NAA By-laws Annex J in any calendar year.

STEP 1 PROPOSAL

This step is to be completed before nomination is tabled at a Sub-Section General Meeting for consideration.

The proposer must give one month's notice; of the motion being tabled

IAW By-law 2.4a. it is proposed that

The Naval Association of Australia Certificate of Merit

Be awarded to..... of Sub-Section

Proposed by of Sub-Section / Section Council

Second by of Sub-Section / Section Council

Signed and
(Proposer) (Seconder)

On this day of 20.....

Citation

A minimum of five years **exceptional service** given to the Association by the member must be detailed. For the purposes of this award 'exceptional service' is defined as "individual acts and/or performance of duties above and beyond that which would normally be expected from a member of the Association."

(if space is insufficient please attach additional pages)



STEP 2 SECTION COUNCIL MEETING

By-law 2.4 a (2) and (3)

TheSection Council voted **in favour / against** the motion by an ordinary resolution of those present and eligible to vote and hereby **approves / does not approve** the award of the Certificate of Merit.

Signed and
(Section President) (Section Secretary)

On this day of 20.....

If awarded, forward to the National Secretary who will issue the Certificate of Merit.