



Naval Association of Australia

Once Navy, Always Navy

Capitation Form F2A
for National Council

Forward to:
National Treasurer
PO Box 198
Prospect TAS 7250
or
nationaltreasurer@navalassoc.org.au

Naval Association of Australia
Once Navy, Always Navy

PAYMENT OF MEMBERS SUBSCRIPTIONS TO NATIONAL COUNCIL

SECTION SUB SECTION REPORT FOR MONTH OF YEAR

SUB SECTION

A. Members Renewing Membership

Full Members @ \$19	+	Full Member Couples @ \$30	\$
Overseas Members @ \$19	+	additional WEM Postage (see below)	\$
Members in arrears @ \$19 per year from 2012 onwards			\$
Restricted Members to receive White Ensign Magazine @ \$7.00			\$

B. New Members Renewing (joining between 1 November and 30 June)

New Full Members @ \$19	+	Full Member Couples @ \$30	\$
New Overseas Members @ \$19	+	additional WEM Postage (see below)	\$
New Restricted Members to receive White Ensign Magazine @ \$7.00			\$

C. New Members Renewing (joining between 1 July and 30 October)

New Members @ \$9.50	+	Full Member Couples @ \$30	\$
New Overseas Members @ \$9.50	+	additional WEM Postage (see below)	\$
New Restricted Members to receive White Ensign Magazine @ \$3.50			\$

Total \$

Receipt Attached ☐ Copy ☐ Original

Direct Deposit (preferred option) to Bank Deposit Date:

Acc Name: Naval Association of Australia
BSB: 633 - 000
Acc No: 186 274 296

or Cheque made payable to: Naval Association of Australia
Cheque Number: Name: (Block Letters) Date:

Signed: (Sub Section Secretary / Treasurer)

Overseas Members Additional WEM Postage 2025*

Members with postal address in Asia-Pacific Area	Add	\$14.40 for members at parts A and B
Members with postal address in the Rest of the World	Add	\$22.60 for members at parts A and B
		\$11.30 for members at part C.

These additional charges are to be added to the National Capitation only for affected members
*Australia Post Letter Rate >50-250g 15 November 2014 (checked August 2025)

Updated 05 June 2025

Form F2A - Version 3.0

Capitation Form F2B
for Section Council

Forward to:
Section Treasurer
for your State

Naval Association of Australia

ON COUNCIL

SUB SECTION REPORT FOR MONTH OF YEAR

A

B

C

Total \$

Receipt Attached ☐ Copy ☐ Original

Date:

Updated 05 June 2025

Capitation Form F3B
for Section Council and National Council

Forward to:
Section Treasurer and
National Treasurer

Naval Association of Australia

ON COUNCIL

SUB SECTION REPORT FOR MONTH OF YEAR

A

B

C

Total \$

Receipt Attached ☐ Copy ☐ Original

Date:

Updated 14 June 2025

Guide to new Capitation Forms

Form F2A

The new (updated) Capitation Forms have been designed for ease of use and legibility.

They have been created as pdf forms which can be filled out and saved for sending as electronic files (the preferred method).

Data can be entered via the fields programmed into the form, such as drop down menu as it the case with choosing Section and Sub Section as shown to the right.

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PAYMENT OF MEMBERS SUBSCRIPTIONS TO NATIONAL COUNCIL

SECTION **PLEASE SELECT** SUB SECTION REPORT FOR MONTH OF **SELECT**
YEAR **SELECT**

SUB SECTION **PLEASE SELECT**

A. Members

A99 - Australian Capital Territory		
N00 - New South Wales		
Q00 - Queensland		
S00 - South Australia		
T00 - Tasmania		
V00 - Victoria		
W00 - Western Australia		
Members in arrears @ \$19 per year from 2012 onwards		
Restricted Members to receive White Ensign Magazine @ \$7.00		

B. New Members Renewing (joining between 1 November and 30 June)

New Full Members @ \$19	+	Full Member Couples @ \$30	\$
New Overseas Members @ \$19	+	additional WEM Postage (see below)	\$
New Restricted Members to receive White Ensign Magazine @ \$7.00			\$

C. New Members Renewing (joining between 1 July and 30 October)

New Members @ \$9.50	+	Full Member Couples @ \$30	\$
New Overseas Members @ \$9.50	+	additional WEM Postage (see below)	\$
New Restricted Members to receive White Ensign Magazine @ \$3.50			\$

Direct Deposit (preferred option) to **Total \$**

Acc Name: Naval Association of Australia Bank Deposit Date: Receipt Attached
BSB: 633 - 000 Copy Original
Acc No: 186 274 296

or Cheque made payable to: Naval Association of Australia
Cheque Number:

Signed: Name: Date:
(Sub Section Secretary / Treasurer) (Block Letters)

Overseas Members Additional WEM Postage 2025* **Not applicable for email copy**
Members with postal address in Asia-Pacific Area Add \$14.40 for members at parts A and B
Members with postal address in the Rest of the World Add \$22.60 for members at parts A and B
\$11.30 for members at part C.
These additional charges are to be added to the National Capitation only for affected members
*Australia Post Letter Rate >50-250g 15 November 2014 (checked August 2025)

Form F2A - Version 3.0 Updated 05 June 2025

For Section and Sub Section, simply click on the box marked "PLEASE SELECT" and a drop down menu will appear showing the options available for that field.

There is no longer any need to add the Sub Section Code, as that has been incorporated in with the Sub Section name.

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PAYMENT OF MEMBERS SUBSCRIPTIONS TO NATIONAL COUNCIL

SECTION **PLEASE SELECT** SUB SECTION REPORT FOR MONTH OF **SELECT**
YEAR **SELECT**

SUB SECTION **PLEASE SELECT**

A. Members

A99 - Australian Capital Territory		
N00 - New South Wales		
Q00 - Queensland		
S00 - South Australia		
T00 - Tasmania		
V00 - Victoria		
W00 - Western Australia		
Members in arrears @ \$19 per year from 2012 onwards		
Restricted Members to receive White Ensign Magazine @ \$7.00		

B. New Members Renewing (joining between 1 November and 30 June)

New Full Members @ \$19	+	Full Member Couples @ \$30	\$
New Overseas Members @ \$19	+	additional WEM Postage (see below)	\$
New Restricted Members to receive White Ensign Magazine @ \$7.00			\$

C. New Members Renewing (joining between 1 July and 30 October)

New Members @ \$9.50	+	Full Member Couples @ \$30	\$
New Overseas Members @ \$9.50	+	additional WEM Postage (see below)	\$
New Restricted Members to receive White Ensign Magazine @ \$3.50			\$

Direct Deposit (preferred option) to **Total \$**

Acc Name: Naval Association of Australia Bank Deposit Date: Receipt Attached
BSB: 633 - 000 Copy Original
Acc No: 186 274 296

or Cheque made payable to: Naval Association of Australia
Cheque Number:

Signed: Name: Date:
(Sub Section Secretary / Treasurer) (Block Letters)

Overseas Members Additional WEM Postage 2025* **Not applicable for email copy**
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Members with postal address in the Rest of the World Add \$22.60 for members at parts A and B
\$11.30 for members at part C.
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Form F2A - Version 3.0 Updated 05 June 2025

The remaining fields (Sections A, B & C) are text entry fields for entering information as required.

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for National Council

Forward to:
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PAYMENT OF MEMBERS SUBSCRIPTIONS TO NATIONAL COUNCIL

SECTION **PLEASE SELECT** SUB SECTION REPORT FOR MONTH OF **SELECT**
YEAR **SELECT**

SUB SECTION **PLEASE SELECT**

A. Members Renewing Membership

Full Members @ \$19	+	Full Member Couples @ \$30	\$
Overseas Members @ \$19	+	additional WEM Postage (see below)	\$
Members in arrears @ \$19 per year from 2012 onwards			\$
Restricted Members to receive White Ensign Magazine @ \$7.00			\$

B. New Members Renewing (joining between 1 November and 30 June)

New Full Members @ \$19	+	Full Member Couples @ \$30	\$
New Overseas Members @ \$19	+	additional WEM Postage (see below)	\$
New Restricted Members to receive White Ensign Magazine @ \$7.00			\$

C. New Members Renewing (joining between 1 July and 30 October)

New Members @ \$9.50	+	Full Member Couples @ \$30	\$
New Overseas Members @ \$9.50	+	additional WEM Postage (see below)	\$
New Restricted Members to receive White Ensign Magazine @ \$3.50			\$

Direct Deposit (preferred option) to **Total \$**

Acc Name: Naval Association of Australia Bank Deposit Date: Receipt Attached
BSB: 633 - 000 Copy Original
Acc No: 186 274 296

or Cheque made payable to: Naval Association of Australia
Cheque Number:

Signed: Name: Date:
(Sub Section Secretary / Treasurer) (Block Letters)

Overseas Members Additional WEM Postage 2025* **Not applicable for email copy**
Members with postal address in Asia-Pacific Area Add \$14.40 for members at parts A and B
Members with postal address in the Rest of the World Add \$22.60 for members at parts A and B
\$11.30 for members at part C.
These additional charges are to be added to the National Capitation only for affected members
*Australia Post Letter Rate >50-250g 15 November 2014 (checked August 2025)

Form F2A - Version 3.0 Updated 05 June 2025

Form F2B

As with Form F2A, Form F2B has been designed for ease of use with drop down menus for Sub Section and Month, and text entry fields for entering details as required as shown to the right.



Naval Association of Australia
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Capitation Form F2B
for Section Council

Forward to:
Section Treasurer
for your State

PAYMENT OF MEMBERS SUBSCRIPTIONS TO SECTION COUNCIL

SUB SECTION

PLEASE SELECT

 SUB SECTION REPORT FOR MONTH OF

SELECT

 YEAR

A. Members Renewing Membership

Full Members @ \$10	\$	A
Full Member Couples @ \$15	\$	
Members in arrears @ \$10 per year from 2012 onwards	\$	

B. New Members Renewing (joining between 1 November and 30 June)

New Full Members @ \$15	(includes \$5 joining fee)	\$	B
Full Member Couples @ \$25	(includes \$10 joining fee)	\$	

C. New Members Renewing (joining between 1 July and 30 October)

New Members @ \$10.00	(includes \$5 joining fee)	\$	C
Full Member Couples @ \$17.50	(includes \$10 joining fee)	\$	
New Restricted Members to receive White Ensign Magazine @ \$3.50		\$	

Total \$

Direct Deposit (preferred option) to

Acc Name: Bank Deposit Date: Receipt Attached

Copy

Original

BSB:

Acc No:

or Cheque made payable to:

Cheque Number:

Signed: Name: Date:

(Sub Section Secretary / Treasurer) (Block Letters)

Form F2B - Version 3.0 Updated 05 June 2025

Form F3

Form F3 also has drop down menus for the selection of Sub Section & Month with text field to fill out the date.



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Capitation Form F3B
for Section Council
and National Council

Forward to:
Section Treasurer and
National Treasurer

FINANCIAL MEMBERS' SUBSCRIPTIONS (include with F2A & F2B)

SUB SECTION REPORT FOR MONTH OF

PLEASE SELECT

 YEAR

SUB SECTION

PLEASE SELECT

NEW

1	A99 - Australian Capital Territory	
2	N04 - Campbelltown	
3	N03 - Central Coast	
4	N09 - Gerringong	
5	N10 - Illawarra	
6	N11 - Lismore / Casino	
7	N14 - Naval Health Service	
8	N13 - Naval Reserve	

PRESE

1	N15 - Nepean / Blue Mountains	
2	N16 - Newcastle	
3	N32 - Nimba	
4	N18 - Orange	
5	N19 - Parramatta Memorial	
6	N36 - Port Stephens	
7	N22 - Rooty Hill	
8	N23 - Shoalhaven	
9	N05 - Sydney / Country	
10	Q54 - Bayside	
11	Q65 - Beenleigh / District	
12	Q35 - Bribie Island	
	Q41 - Bundamba	
	Q57 - Capricornia	
	Q56 - Coral Coast	

IN AR

1	Q39 - Darling Downs	
2	Q63 - E-Fleet	
3	Q66 - Fraser Coast	
4	Q51 - Gold Coast	
5	Q55 - Greenbank	
6	Q42 - Ipswich & West Moreton	

NEW

1		7
2		8
3		9
4		10
5		11
6		12

FULL MEMBER COUPLES RENEWING THIS MONTH

1		7
2		8
3		9
4		10
5		11
6		12

LIFE MEMBERS PAID FOR THIS MONTH

1		6
2		7
3		8
4		9
5		10

Form F3 - Version 3.0 Updated 14 June 2025

Form F3 has also been redesigned as a two page form so that there are an increased number of fields for each section (to cut down on the need for multiple forms to be filled out and sent)



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Capitation Form F3B
*for Section Council
and National Council*

Forward to:
Section Treasurer and
National Treasurer

FINANCIAL MEMBERS' SUBSCRIPTIONS (include with F2A & F2B)

SUB SECTION REPORT
FOR MONTH OF

YEAR

SUB SECTION PLEASE SELECT

SELECT

NEW MEMBERS PAID THIS MONTH		
1		6
2		7
3		8
4		9
5		10

PRESENT FULL MEMBERS RENEWING THIS MONTH		
1		13
2		14
3		15
4		16
5		17
6		18
7		19
8		20
9		21
10		22
11		23
12		24

IN ARREARS MEMBERS RENEWED THIS MONTH		
1		4
2		5
3		6

NEW FULL MEMBER COUPLES PAID THIS MONTH		
1		6
2		7
3		8
4		9
5		10

FULL MEMBER COUPLES RENEWING THIS MONTH		
1		7
2		8
3		9
4		10
5		11
6		12

LIFE MEMBERS PAID FOR THIS MONTH		
1		6
2		7
3		8
4		9
5		10

Form F3 - Version 3.0

Updated 14 June 2025



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Capitation Form F3B
*for Section Council
and National Council*

Forward to:
Section Treasurer and
National Treasurer

FINANCIAL MEMBERS' SUBSCRIPTIONS (include with F2A & F2B)

OVERSEAS MEMBERS PAID THIS MONTH		
1		8
2		9
3		10
4		11
5		12
6		13
7		14

RESTRICTED MEMBERS FOR WEM		
1		8
2		9
3		10
4		11
5		12
6		13
7		14

FINANCIAL MEMBERS TRANSFERRED THIS MONTH		
1		8
2		9
3		10
4		11
5		12
6		13
7		14

RESIGNATIONS RECEIVED THIS MONTH		
1		8
2		9
3		10
4		11
5		12
6		13
7		14

DEATHS REPORTED THIS MONTH		
1		6
2		7
3		8
4		9
5		10

Note:
Scan and Email (preferred) or Send Copies of Forms [F2A and F3] to National Council, [F2B and F3] to Section Council and [F2A] to National Treasurer.

F2A, F2B and F3 Forms must be accompanied by the relevant copies of any (i) deposit receipts or details of any deposits made to the National Account, (ii) New Member Application Forms + any supporting documents, and (iii) Membership Transfer Forms received in the Reporting Period.